

Arya Mahila P.G. College, Varanasi

(Admitted to the Privileges of Banaras Hindu University)

Accredited 'A' Grade by NAAC

Identified CPE College under the CPE Scheme

Advertisement No. AMPGC/ 4 /2017-18/Non Teaching Posts

APPLICATIONS are invited from the Indian Citizen on the prescribed form for the following non teaching posts in Arya Mahila P.G. College, Varanasi

Sl.No	Name of the Post	No. of Vacancies	Category		
			UR	OBC	OH
	Section Officer (Admin)	01	01	-	-
1	Junior Assistant (LDC)	01	01	-	-
2	Lab Assistant (Home Science)	01	-	-	01
3	Lab Assistant (B.Ed)	01	-	01	
4	Library Attendant	03	02	01	-
5	Lab Attendant (B.Ed.)	02	02	-	-
	Total	09	06	02	01

For prescribed form, essential and desirable qualifications, Pay band + AGP and general instructions, please visit our website. www.ampgc.ac.in

The college will follow the reservation policy according to the govt. of India.

Age Limit : Age relaxation for OBC/OH candidates will be admissible as per rules of government of India.

For OH candidates reservation is admissible only for those who suffer from not less than 40 percent of relevant disability.

The duly filled in application in the prescribed form in all respects alongwith a MICR coded demand draft of Rs. 500/- for (Rs. 250 for OH candidates) drawn in favour of "Arya Mahila P.G. College" should reach the college office on or before dated 21 Nov,2017.

Date :

(Manager)

ARYA MAHILA P.G. COLLEGE, CHETGANJ, VARANASI
(Admitted to the Privileges of Banaras Hindu University)
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S. No.	Positions	No. of Posts	Pay Band + AGP
1.	Section Officer (Admin)	01	9300 - 34800 GP 4600
2.	Junior Assistant (LDC)	01	5200 - 20200 GP 1900
3.	Lab Assistant (Home Science)	01	5200 - 20200 GP 2400
4.	Lab Assistant (B.Ed)	01	5200 - 20200 GP 2400
5.	Library Attendant	03	5200 - 20200 GP 1800
6.	Lab Attendant (B.Ed.)	02	5200 - 20200 GP 1800

Details of Qualifications, Eligibility and Experience for non teaching positions

1	Name of the Post	Section Officer
2	Number of Posts	1 (One) - Admin
	Category	UR
3	Payband + GP /Scale of Pay	9300 - 34800 GP 4600
	Age Limit for Direct Recruitment	Up to 40 yrs.
4	Educational and other required Qualifications for Direct Recruitment	<p>Essential Qualification:</p> <ul style="list-style-type: none"> • Graduate / Post-Graduate Degree in any discipline with at least 50% marks. • At least 3 years experience as Senior Assistant or 5 years experience as UDC or equivalent post in the grade of 9300 – 34800 + GP 4200 or Rs. 5200 + GP Rs. 2400 respectively in Central./State government/University/college/Public Sector undertaking and other central or state autonomous bodies. <p>Desirable Qualification:</p> <ul style="list-style-type: none"> • At least 5 years experience in Supervisory or Equivalent cadre in Group-C post in a government department/University/Affiliated college/Educational Institution/ Corporate Sector along with proven administrative capabilities. • Diploma in Computer Application.

1	Name of the Post	Junior Assistant (LDC)
2	Number of Posts	1 (One)
	Category	UR
3	Payband + GP /Scale of Pay	5200 - 20200 GP 1900
	Age Limit for Direct Recruitment	Up to 30 yrs
4	Educational and other required Qualifications for Direct Recruitment	Essential Qualification: <ul style="list-style-type: none"> • Bachelor Degree from a recognized university. • Minimum speed of 30/25 w.p.m. in English/Hindi typing on Computer. • Proficiency in computer operations noting and drafting. • CCC/Diploma in Compute Application from a recognized institution.

Note : Those candidates who have applied against our earlier advertisement no. AMPGC/3/2016-17/ teaching & non teaching posts for above post will have to apply fresh without Demand Draft.

1	Name of the Post	Laboratory Assistant
2	Number of Posts	1 (One) –Home Science Lab.
	Category	OH-1
3	Payband + GP /Scale of Pay	5200 - 20200 GP 2400
	Age Limit for Direct Recruitment	Up to 30 yrs
4	Educational and other required Qualifications for Direct Recruitment	Essential Qualification: <ul style="list-style-type: none"> • Bachelor Degree in Science Subject or Arts subjects with Home Science from any recognized University. • Diploma in computer application. <u>Desirable Qualification</u> <ul style="list-style-type: none"> • Knowledge of Computer typing Hindi/English • Experience in handling Home-Sc. laboratory equipment's in a recognized institution. • Two years experience in Home-Sc. laboratory of any recognized institution.

Note : Those candidates who have applied against our earlier advertisement no. AMPGC/3/2016-17/ teaching & non teaching posts for above post will have to apply fresh without Demand Draft.

1	Name of the Post	Laboratory Assistant
2	Number of Posts	1 (One) –B.Ed.
	Category	1- OBC
3	Payband + GP /Scale of Pay	5200 - 20200 GP 2400
	Age Limit for Direct Recruitment	Up to 30 yrs
4	Educational and other required Qualifications for Direct Recruitment	Essential Qualification: <ul style="list-style-type: none"> • Bachelor Degree in Science with atleast 50% marks. Or three years diploma in the relevant field with atleast 50% marks. • CCC/Diploma in Computer Application from a recognized institution. <u>Desirable Qualification</u> <ul style="list-style-type: none"> • Atleast two years experience as Laboratory Assistant/Junior Technical Assistant/Laboratory Attendant. • Knowledge of Computer typing Hindi/English

1	Name of the Post	Library Attendant
2	Number of Posts	3 (three)
	Category	UR- 2 OBC-1
3	Payband + GP /Scale of Pay	5200 - 20200 GP 1800
	Age Limit for Direct Recruitment	Up to 30 yrs
4	Educational and other required Qualifications for Direct Recruitment	<p>Essential Qualification:</p> <ul style="list-style-type: none"> • intermediate from a recognized Board. • CCC/Diploma in Computer Application from a recognized institution. • Diploma / Certificate in Library Science. <p><u>Desirable Qualification</u></p> <ul style="list-style-type: none"> • Minimum two years experience of working preferably in a University/ College library.

1	Name of the Post	Laboratory Attendant (B.Ed)
2	Number of Posts	2 (Two)
	Category	UR- 2
3	Payband + GP /Scale of Pay	5200 - 20200 GP 1800
	Age Limit for Direct Recruitment	Up to 30 yrs
4	Educational and other required Qualifications for Direct Recruitment	<p>Essential Qualification:</p> <ul style="list-style-type: none"> • Intermediate in science subject from a recognized Board / University. • CCC/Diploma in Computer Application from a recognized institution. <p><u>Desirable Qualification</u></p> <ul style="list-style-type: none"> • Graduate in Science Subjects • Two years experience of working in research laboratory preferably in University/ College. • Knowledge of Computer typing Hindi/English

General Instructions to the Candidates :- (Non Teaching Position)

1. Incomplete applications will not be considered and if found so will be REJECTED.
2. The college shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed the said information, then his/her services shall be terminated.
3. In the selection process other things being equal preference will be given to women candidates.
4. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the college reserves right to modify/withdraw/cancel any communication made to the candidate.
5. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the college shall be final.
6. Applicants who are in the employment should route their application through proper channel or should submit a "No Objection Certificate" from the employer prior to the interview, failing which they may not be considered further.
7. Candidates must send self-attested copies of certificates and mark-sheets from matriculation (10th Standard) onwards in support of their qualifications.
8. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement.
9. Canvassing in any form will be a disqualification.
10. No interim correspondence shall be entertained.
11. No TA/DA shall be paid to the candidates for attending the interview.
12. Application fees once paid shall not be refunded under any circumstance.
13. The college will not be responsible for postal delay in delivering the application forms to the candidates.
14. The college reserves the right not to fill up any of the vacancies advertised if the circumstances so warrant. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of position is thus open to change.
15. **For application form, details of qualifications and other instructions in this regard please visit our website : www.ampgc.ac.in**

Note :-

1. Those candidates who have applied against our earlier advertisement no. AMPGC/3/2016-17/teaching & non teaching posts for the post of Junior Assistant (LDC) and Laboratory Assistant Home Science (OH) will have to apply fresh without Demand Draft.
2. It will be open to the College to consider names of suitable candidates who might have not applied.
3. Separate applications shall be submitted for different positions.
4. Merely fulfilling the minimum qualification or the eligibility criteria does not entitle a candidate to be necessarily considered or called for the interview.
5. Relaxation of any of the qualifications/age may be made in exceptional cases on the recommendation of the Selection Committee.
6. The candidates belonging to OBC/OH) should mention the category specially in their applications.
7. For OBC/OH candidates age relaxation as per rule.
8. No age bar for permanent employee and Five years relaxation in age bar to Part time employee of Arya Mahila P.G. College, Varanasi

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Excellence" by UGC

Advertisement No. AMPGC/4/2017-18/Teaching /Non Teaching Posts

APPLICATIONS are invited from the Indian Citizen for teaching positions (Assistant Professor in Philosophy (02-UR), Vocal Music (01-UR), A.I.H.C. & Archeology (01-UR) and English (01-SC) & non teaching posts under group 'B' & 'C'. Eligible candidates possessing specified qualifications and experience may apply. For application form, details of qualifications and other instructions in this regard please visit our website : www.ampgc.ac.in The duly filled application form completed in all respect along with MICR demand draft of Rs. 1000/- for teaching posts (Rs. 500/- for SC candidate) and for non teaching posts Rs. 500/- (Rs. 250/- for OH candidates) drawn in favour of Arya Mahila P.G. College must reach the office within 30 days for teaching posts & 21 days for non teaching posts from the date of publication of this advertisement.

For Teaching Posts :

- a. Essential qualification, and other details for the post of Asstt. Professor will be according to the UGC regulation, 2010 and its subsequent amendments.
- b. In the Selection Process other things being equal preference will be given to women candidates.
- c. For prescribed form, essential and desirable qualifications and general instructions, please visit our website.www.ampgc.ac.in
- d. Application form can be downloaded from our website: www.ampgc.ac.in The duly filled in application form complete in all respects alongwith a MICR demand draft of Rs. 1000/- (Rs. 500/- for SC candidates) drawn in favour of Arya Mahila P.G. College, Varanasi, should reach the college office within 30 days from the date of this advertisement.

Date :

Manager

General Instructions to the Candidates

- a. College is following the UGC regulations on minimum qualifications for appointment of Teaching Position and Measures for the maintenance of standards in Higher Education 2010. Here in after referred as UGC Regulation 2010 and its subsequent amendments 2016. For detailed norms please visit UGC website: www.ugc.ac.in.
- b. In the Selection process other things being equal preference will be given to women candidates.
- c. Application should reach the college office on or before dated 21 Nov, 2017.
- d. The eligibility of an application shall be determined in accordance with the UGC Regulation 2010 and its subsequent amendments 2016. All the advertised teaching posts are of permanent nature. The minimum period of probation shall be one year extendable by a maximum period of one more year in case of unsatisfactory performance.
- e. A relaxation of 5% may be provided at the Graduate and Master's level for the SC/ST differently able categories for the purpose of eligibility and for assessing good academic record during the recruitment.
- f. A Relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D degree holders, who have obtained their master's degree prior to 19th sept. 1991.
- g. Applicant who are in employment should route their application through proper channel.
- h. The panel recommended by the Selection Committee will be valid up to one year.
- i. Candidates already in employment and short-listed for interview by the Selection Committee would be required to submit a '**No Objection Certificate**' from the employer prior to the interview, failing which they may not be considered further.
- j. Separate applications shall be submitted if the candidate desires to be considered for different positions.
- k. The college reserves the right to withdraw any advertised post (s) at any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change. The college may, at its discretion, fill up any future vacancy belonging to Gen/SC/ST/OBC as per roster point out of the available candidates.
- l. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the college reserves right to modify/withdraw/cancel any communication made to the candidate.
- m. Candidates must send self-attested copies of certificates and mark-sheets from matriculation (10th standard) onwards in support of their qualifications and reprints of publications and certificates in support of their API score claimed for the post along with the hard copy of the application form.
- n. Canvassing in any form will be a disqualification.
- o. No interim correspondence shall be entertained.

(Dr. Shashikant Dikshit)
Manager

आर्य महिला पी0जी0 कॉलेज,चेतगंज, वाराणसी
(काशी हिन्दू विश्वविद्यालय से सम्बद्ध)
नैक द्वारा 'ए' श्रेणी तथा यू0जी0सी0 द्वारा कॉलेज विथ पोटन्शियल फार एक्सीलेन्स स्टेट्स प्राप्त

विज्ञापन सं0 ए0एम0पी0जी0सी0/4/2017-18 / शिक्षक एवं गैर शिक्षक वर्ग

भारतीय नागरिकों से शिक्षक तथा गैर शिक्षक कर्मचारियों के निम्नलिखित पदों पर नियुक्ति हेतु निर्धारित प्रारूप में आवेदन-प्रपत्र आमंत्रित किये जाते हैं।

शिक्षक वर्ग :

पद का नाम	पदों की संख्या	संवर्ग	
		सामान्य	अनुसूचित जाति
असिस्टेंट प्रोफेसर – दर्शनशास्त्र	02	02	--
असिस्टेंट प्रोफेसर-संगीत गायन	01	01	--
असिस्टेंट प्रोफेसर – प्राचीन भारतीय इतिहास एवं संस्कृति	01	01	--
असिस्टेंट प्रोफेसर – अंग्रेजी	01	--	01
योग	05	04	01

(अ) असिस्टेंट प्रोफेसर पद हेतु निर्धारित आवेदन पत्र, अनिवार्य योग्यता, पे0बैण्ड + ए0जी0पी0 तथा अन्य विवरण यू0जी0सी0 रेगुलेशन, 2010 तथा संशोधन 2016 के अनुसार।

(ब) चयन प्रक्रिया में सामान्य योग्यता प्राप्त महिला एवं पुरुष अभ्यर्थी में महिला अभ्यर्थी को वरीयता।

(स) निर्धारित प्रपत्र तथा सामान्य निर्देश हेतु महाविद्यालय की वेबसाइट: www.ampgc.ac.in देखें।

गैर शिक्षक वर्ग :

पद का नाम	पदों की संख्या	संवर्ग			
		सामान्य	अनुसूचित जाति	अन्य पिछड़ा वर्ग	दिव्यांग
अनुभाग अधिकारी (प्रशासन)	01	01	--	--	--
जूनियर असिस्टेंट (एल0डी0सी0)	01	01	--	--	--
प्रयोगशाला सहायक (गृह विज्ञान)	01	--	--	--	01
प्रयोगशाला सहायक (बी0एड0)	01	--	--	01	--
प्रयोगशाला परिचर (अटेन्डेन्ट, बी0एड0 विभाग)	02	02	--	--	--
पुस्तकालय परिचर (अटेन्डेन्ट)	03	02	--	01	--
योग	09	06	--	02	01

(अ) निर्धारित प्रपत्र, ऐच्छिक तथा अनिवार्य योग्यता, पे0बैण्ड + जी0पी0 तथा सामान्य निर्देश हेतु महाविद्यालय की वेबसाइट : www.ampgc.ac.in देखें।

(ब) **आरक्षण नियमावली** : भारत सरकार के नियमानुसार।

(स) **आयु सीमा** : अन्य पिछड़ा वर्ग तथा दिव्यांग अभ्यर्थियों के लिए आयु सीमा में छूट, भारत सरकार के नियमानुसार।

(द) 40 प्रतिशत से कम अक्षमता वाले दिव्यांग अभ्यर्थियों को आरक्षण का लाभ प्राप्त नहीं होगा।

(ध) निर्धारित आवेदन प्रपत्र महाविद्यालय की वेबसाइट www.ampgc.ac.in से प्राप्त किये जा सकते हैं। पूर्णरूप से भरा हुआ आवेदन-प्रपत्र शिक्षक वर्ग के लिए रू0-1000 (रू0 500 अनुसूचित जाति/अनुसूचित जनजाति अभ्यर्थी हेतु) के डिमाण्ड ड्राफ्ट के साथ तथा गैर शिक्षक वर्ग के लिए आवेदन-प्रपत्र तथा रू0-500 (रू0 250 अनुसूचित जाति/दिव्यांग अभ्यर्थी हेतु) के डिमाण्ड ड्राफ्ट के साथ आर्य महिला पी0जी0 कॉलेज के नाम संलग्न करके, दिनांक 21.11.2017 अथवा उसके पूर्व कार्यालय में जमा हो जाना चाहिए।

प्रबन्धक

Paper Advertisement

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Advertisement No. AMPGC/3/2017-18/Teaching & Non Teaching Posts

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Teaching posts :

Name of the Post	No. of Posts	Category	
		General	S.C.
Asstt. Professor in Philosophy	02	02	--
Asstt. Professor in Vocal Music	01	01	--
Asstt. Professor in A.I.H.C. & Arch	01	01	--
Asstt. Professor in English	01	--	01
Total	05	04	01

- Essential qualification, and other details for the post of Asstt. Professor will be according to the UGC regulation, 2010 and amendment 2016.
- In the Selection Process other things being equal preference will be given to the women candidate.
- For prescribed form, and general instructions, please visit our website. www.ampgc.ac.in

Non Teaching Posts :

Sl. No	Name of the Post	No. of Vacancies	Category		
			UR	OBC	OH
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2	Junior Assistant (LDC)	01	01	-	-
3	Lab Assistant (Home Science)	01	-	-	01
4	Lab Assistant (B.Ed)	01	-	01	-
5	Library Attendant	03	02	01	-
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Age Limit : Age relaxation for OBC/OH candidates will be admissible as per rules of government of India.

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Manager

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Manager