

# ARYA MAHILA P. G. COLLEGE

CHETGANJ, VARANASI

(Admitted to the privileges of Banaras Hindu University)

Accredited Grade 'A' by NAAC & College with Potential for Excellence (CPE) by UGC

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Date: 8<sup>th</sup> February, 2020

## Internal Quality Assurance Cell (IQAC)

### Resolutions of 3<sup>rd</sup> IQAC Meeting dated 8<sup>th</sup> February, 2020

The third IQAC meeting of the session 2019-20 was held on 8<sup>th</sup> February, 2020, Saturday from 3:00 PM in the IQAC room of the college.

Following agenda was discussed and resolved:

#### **AGENDA:**

1. Minutes of the last meeting
2. Discussion on Prepared Annual Quality Assurance Report (AQAR), 2018-19
3. Discussion on revised format of Self Study Report (SSR)
4. Data Collection - Student Profile, Faculty Profile, Activity Report and Office for preparation of Data Base 2019-20
5. Report of Student Satisfaction Survey (SSS).
6. Any other subject with the permission of the chair.

#### **RESOLUTIONS -**

IQAC Co-ordinator welcomed the members and the proceedings began with the permission of the Chairperson.

1. Minutes of the last meeting were read and passed.
2. The prepared AQAR (2018-19) was discussed in IQAC. The IQAC resolved to submit AQAR in second week of February 2020.
3. The discussion on the revised format of SSR took place in the meeting. It was resolved that data collection would be done in the revised format. For this purpose DVV format would be circulated to all departments and office.

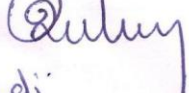
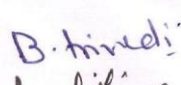
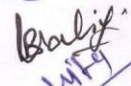
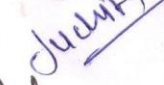



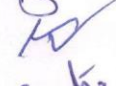

4. The IQAC also resolved to prepare revised profile for the preparation of data base 2019-20 (Student Profile, Faculty Profile, Activity Report and Office). The revised format would be circulated for data collection from departments, office and library.
5. The IQAC coordinator presented the Report of Student Satisfaction Survey (SSS) which was conducted in first semester of 2019-20. She informed that 2782 students of all the departments participated in SSS. The findings of the SSS found satisfactory. The IQAC members resolved that as per the feedback of students, library and office has to be more student-friendly. In this connection library committee would be supervising the functioning of the office. It was resolved that SSS would also be conducted in even semester.
6. With the permission of the chair, Dr. Bhavana Trivedi presented the report of Internal Expert Committee regarding assessment of SSR. She also informed that suggestions given by the committee have been incorporated by the Criterion writers.

It was also resolved by the IQAC that external assessment of SSR would be done by external experts. For this purpose two external experts Dr. Nameesh Miglani, Founder : STEPS (NGO) : Mentoring Professional Institutions/Universities for Quality Improvement, New Delhi and Dr. B.B. Goel, Retired Professor, Department of Public Administration, Punjab University, Chandigarh will be invited to visit the college and review the SSR report.



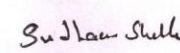

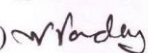

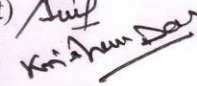


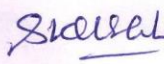

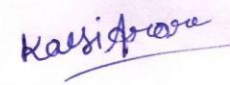
IQAC members also requested to the Principal to improve the internet facility of the library.

Dr. Ranjana Malviya offered vote of thanks.

Following members were present and participated in discussion:

- |    |                          |    |                                 |   |
|----|--------------------------|----|---------------------------------|---|
| 1. | <b>Chairperson</b>       | :  | Prof. Rachana Dubey (Principal) |  |
| 2. | <b>Coordinator, IQAC</b> | :  | Dr. Bhavana Trivedi             |  |
| 3. | <b>Members</b>           | 1. | Dr. Ranjana Malviya             |  |
|    |                          | 2. | Dr. Suchita Tripathi            |  |
|    |                          | 3. | Dr. Anamika Dixit               |  |
|    |                          | 4. | Dr. Bhanumati Mishra            |  |
|    |                          | 5. | Dr. Anshul Jaiswal              |  |
|    |                          | 6. | Dr. Garima Gupta                |  |
|    |                          | 7. | Dr. Swati S. Mishra             |  |

4. Co-operation
5. Administrative Officers
6. Nominee from local Society
7. Nominee from Industry
8. Representative of Management Committee
9. Alumni
10. Student

8. Dr. Anita Singh 
- : Dr. Anamika Singh 
- : Sudhakar Shukla (Administrative Officer)  Su Dhan Shukla
- : Sunil Pathak (Office Superintendent)  Sunil Pathak
- : Ved Prakash Pandey (Section Officer Accounts)  Ved Prakash Pandey
- : Anil Yadav (Senior Assistant)  Anil Yadav
- : Krishna Das Gujrati (UDC)  Krishna Das Gujrati
- : Prof. P.C. Upadhyay  P.C. Upadhyay
- : Mr. Pradeep Agrawal  Pradeep Agrawal
- : Dr. Shashikant Dikshit (Manager)  Shashikant Dikshit
- : Dr. Sangeeta Jain  Sangeeta Jain
- : Ms. Kaisi Arora  Kaisi Arora