



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**ARYA MAHILA P. G. COLLEGE**

**CHETGANJ, VARANASI (OPPOSITE SALES TAX OFFICE)**

**221001**

**ampgc.ac.in**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Kashi i.e. Benaras or Varanasi is one of the oldest living city in the northern Indian state of Uttar Pradesh, regarded as the spiritual capital of India, on the banks of sacred river Ganges, on this sacred land Maharshi Gyanand Ji a farsighted and a great visionary saint established the Bharat Dharma Mahamandal, an organization which started working for religious-cultural advancement and social welfare throughout the nation. With an objective to educate and uplift women, Arya Mahila Hitkarini Mahaparishad was established by Bharat Dharma Mahamandal. At present five educational institutions running under its aegis are Arya Mahila P.G. College, Arya Mahila Inter College, Arya Mahila Nargarmal Murarka Model School, Arya Mahila Bal Vibhag and Vidya Devi B.D. Somani Ucch Shiksha Sansthan.

Arya Mahila P.G. College was established in the year 1956 by Smt. Vidya Devi, an able disciple of Maharshi Gyananand ji, with an objective to promote women education, to empower them and make them self-reliant.

Arya Mahila P.G. College is admitted to the privileges of Banaras Hindu University since 1958 and hence follows the curriculum (elective) designed by the University in UG, PG & Doctoral programmes. The College has been accredited grade 'A' by NAAC in the year 2013 and in 2016, the college was awarded the status of CPE (College with Potential for Excellence) by UGC. The college is running various diploma courses under Community College approved by UGC, New Delhi since 2018-2019.

### Vision

**Unfolding the potentiality of women, to make them self-reliant, empowered and proud citizens of the country.**

### Mission

- **To provide infrastructure for successful conduct of Academic and Professional Programmes in the Institution.**
- **To create conducive environment for promotion of quality education and training in the Institution.**
- **To orient them with emerging trends to compete in the global world.**
- **To help each girl excel in her capacity by careful guidance and counseling.**

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- The philosophy of Arya Mahila P. G. College is based on the profound vision of Mahirshi Gyananand Ji Maharaj and her disciple Srimati Vidya Devi ji both believe in the teachings of Srimad Bhagwat Geeta that *Shraddhavanlabhate gyanam tatparah sanyatendriyah, gaynamlabdhva paraam shantimchernadhigachhati*. This *sanatan* vision motivates us to gain the knowledge in its true sense.
- The parent body of Arya Mahila P. G. College consists of visionary members who have expertise in several fields of life that enable us to impart the knowledge with a holistic approach towards life.
- Arya Mahila P. G. College, Varanasi is one of the oldest educational institution situated in heart of city renowned for its value based nationalistic education for women.
- The Parent body Arya Mahila Hitkarini Mahaparishad, Varanasi runs the institutions from Primary to higher education under one umbrella in which more than ten thousands students are attaining holistic education.
- The Institution has knowledgeable, experienced and competent faculties who have accredited vast numbers of publication to their account that has been developing the institution at the global level.
- The Academic excellence of the Institution has been recognized by NAAC and the institution is accredited with Grade "A".
- The Institution has received Centre for Potential with Excellence (CPE) status by University Grants Commission.
- College is academically affiliated to Banaras Hindu University which holds 3rd Rank in NIRF ranking.
- University Grants Commission has granted Community College to the institution to run skill development programmes like Information Technology, Food Processing and P. G. Diploma in "Counselling Practitioner Certificate".
- The Institution has well equipped infrastructure with Wi-Fi campus, Language Lab, Gymnasium, Vertical garden, Crèche, Modular Canteen, Rainwater harvesting, Solar panel, Lift & Ramp facility for divyang students.
- For the holistic development of students, college carries out several socio- cultural and extension activities through NSS and the partners of MOUs.
- The students of the institution are University Rank Holders and receive awards and medals for their academic excellence and participation in co-curricular and extra-curricular activities.
- College has registered and dedicated Alumni Association who works as ambassador of the college and contributes in the development of the college.

### **Institutional Weakness**

- Area Constraint does not allow the college to expand horizontally and vertically.
- Inadequate language competence of the students due to their poor socio-economic background.
- Within the existing structure, the College finds it difficult to respond to the varied needs of its students coming from different regions and background.
- Lack of permanent post of faculty as per the requirements of all sixteen departments of the institution.
- College does not have sufficient financial philanthropic support to help students from weaker section.

### **Institutional Opportunity**

- The visions of our founders enable us to cope with the emerging challenges before mankind by gaining Vidya (Knowledge) with the perfect amalgamation of spirituality and modernity. College imparts traditional wisdom as well as skills among students to compete with the growing global challenges. The

College with its huge *Matri Shakti* can inculcate the humanitarian values in society.

- College provides healthy environment for faculties and students to acquire knowledge and efficiency of global standard by offering digital aged services and can combine it with Gurukul values.
- College has tremendous opportunity to grow its limited renewable energy resources and can offer professional services to nearby communities.
- College has skilled technical staffs and well equipped infrastructure to offer various soft skills programmes.
- Students of our College can get more opportunity to enhance their mental horizon with the help of dedicated dignified and most powerful analytical minds of faculties. It will help them to qualify any of the examinations whether it is for higher level of Job or higher level of learning.
- We are growing as a research centre gradually in the city and we have to go a long way to meet the international standards through the potentials of our learned faculties and enthusiastic students.

### **Institutional Challenge**

- Limited land area for further infrastructural extension.
- Limited funds to enhance library facilities to compete with the demands of the global level.
- Students from rural areas and weaker sections are not linguistically capable to grasp the lectures.
- Inadequate teacher - student ratio.
- Research of global standard.
- Establishment of 100% ICT enabled classrooms.
- Placement of greater number of students in government & Non-government sectors in the age of market oriented skill based learning.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Arya Mahila P.G. College is admitted to the privileges of Banaras Hindu University and hence follows the curriculum (elective) designed by the University at UG and PG. In curriculum delivery the main focus is on holistic teaching, timely evaluation and enhancing the quality of education. The implementation of the curriculum is done by the respective departments. Under the supervision of the IQAC, the Academic calendar is implemented at the beginning of the year. The annual lesson plans and teaching registers are reviewed periodically by the heads of the departments. Periodic review of the departmental meetings also helps in effective curriculum delivery. Syllabus distribution and delivery mechanisms are discussed. An action plan is drawn for the delivery of each paper for the entire semester.

A departmental academic calendar is made by each department at the beginning of the academic session and it is submitted to the Principal. After due perusal, this is made public to the students as well. While planning the academic calendar and lectures/seminars/educational tours, the important national and international events and festivals relevant to the subject are kept in mind. The inculcation of values like nationalism & integrity are incorporated in the academic calendar.

The college and enriches the learning experience of the students by making all efforts to bring Add-on/Certificate programs which help in the students gaining employability/professional skills.

All the programmes are taught under CBCS as prescribed by the affiliating university. The teachers of the college are sent to attend the BOS/ Academic Council Meetings as and when invited or called for by the Affiliating University.

The students are given experiential learning through project work/field work/internship in the subjects which have scope for such teaching and learning in their syllabus.

Amendments in teaching methodology are made after taking students feedback and semester-end exam results. Feedback from Parent Teacher Meetings also play a crucial role in understanding the learning curve of the students. This is how the identification of weak and strong students is registered. This mechanism helps in improving overall pedagogy.

### **Teaching-learning and Evaluation**

The enrolment of students is based on merit in Undergraduate and Post graduate entrance test conducted by **Controller of Examinations** of affiliating University. The transparency in the admission process is strictly adhered to the academic calendar of affiliating University. Slow and advanced learners are identified by preliminary assessment of their learning levels. Efforts are taken to provide remedial coaching for the weaker students and advanced learners are encouraged to face competitive examinations. Regular assessment through assignments, tests, preparatory tests, etc. are taken. The college adopts student – centric learning and experiential learning. The college believes that teaching involves not only imparting curricular knowledge, but also to prepare the students to face the challenges of life. The college organises study tours, seminars, debate competitions, excursions, field work, annual functions, induction and farewell functions. Academic calendar is prepared to facilitate not only the objective of direct Teaching- Learning but also aims to encourage students for participation in various curricular and co-curricular activities. Blended Teaching - Learning methods employ both ICT and traditional classroom practices. The COVID-19 pandemic threw up new panoramas of online Teaching - Learning and a change in learning experiences. IQAC of the College monitors all the educational activities in the college. The college has Ph.D. holder teachers' as proficient, dedicated and experienced faculty members from diverse backgrounds. Continuous Internal Evaluation (CIE) of assignments, class test in each semester are done regularly to achieve academic excellence of all the students. Marks are displayed on the student's portal. Assessment-related grievances are addressed by teachers-in-charge. Based on the students' performance extra measures like classes, mentoring and counselling are conducted for the below average students to perform better. The attainment of learning outcomes of students is evaluated by internal and external assessment.

### **Research, Innovations and Extension**

Arya Mahila P.G. College, being a premier institution of higher learning, promotes research and in- depth learning and encourages both faculty members and research students. The Teachers of Arya Mahila P.G. College are actively engaged in research and participate as resource persons and delegates in various universities and colleges. A research cell has been established in the college to coordinate research-related activities. The college has decent infrastructure for research activity, including the computer lab, language lab, Wi-Fi campus, excellent library, and conducive atmosphere. Faculty members are getting research grants from recognized bodies, and the college, under the CPE programme, college has given research grants to faculty members to carry out the research.

The College has created an ecosystem for innovative ideas and the cultivation of ideas among students and faculties to promote dialogue and interdisciplinary debates on the relevant and emerging areas of national and global significance. Vimarsh – a forum for creation and transfer of knowledge has been established by the IQAC of the college. The scholars of national & international repute are invited to share and discuss their knowledge on the platform of Vimarsh. College is publishing a peer-reviewed bi-annual journal: 'Creation' in English; it is open for all inside and outside faculties. College is also publishing a journal: 'Sarjana' in Hindi, and it is open to students and faculties. Both journals are contributing towards the enhancement of the knowledge.

All the departments of College are conducting extension activities in the neighborhood community to make students and neighborhood communities aware of society's growing problems and mechanisms of redressal. The college has been running extension activities through its five NSS units in the neighborhood community. NSS units organize programs such as Plantation, Swachh Bharat, Cleanliness Drive under Swachh Bharat campaign. For the holistic development of the students the college organizes Blood Donation Camp, visit of orphanages and old age homes, Voting Awareness Program, Beti Bachao Beti Padhao campaign, Citizenship values in the nearby villages and remote areas. The College has adopted 5 villages under Unnat Bharat Abhiyan, our students and faculties are extensively participating in this scheme.

### **Infrastructure and Learning Resources**

The College has adequate infrastructure for Teaching-Learning facilities. The four floor building with two blocks (Old & New) has a built up area of 6874.28 s.q. meters and there are 44 classrooms, 20 of them are ICT enabled. College has Two Computer Labs, Computer Lab - A with 90 computers and Computer Lab - B with 300 Computers. There are 04 Laboratories with latest equipment viz. Psychology Lab, Home Science Lab -- Food and Nutrition Lab, Clothing & Textile Lab, B.Ed. Science Lab. and Language Lab. College has auditorium with Audio-Visual aids for cultural activities.

With the aim to develop physical and mental wellbeing of the students, faculty and administrative staff, the college provides adequate sports facilities for indoor & outdoor games. The college organizes inter-college sports competition. The college has well equipped air-conditioned gymnasium for physical fitness. The college is also imparting self-defence training (karate classes) to students. The students of the college are encouraged and trained for participation in various inter-college, state, national and international sports events.

The college has gymnasium and Yoga Centre. Yoga classes are being held regularly for the students and staff by expert yoga teachers. The college also celebrates International Yoga Day, National Sports Day and International Music Day.

The college has well-furnished departments of vocal and instrumental music at graduation level. The college also conducts dance classes for students.

Library has been using **SOUL 2.0** version since 2016 for the automation of library, recently it has been updated with SOUL 3.0. Apart from services like issue & return, library also provides OPAC and Web OPAC services to the users. Library is providing e-resources through N-List and Delnet.

The College has been updating and upgrading IT facilities with better configuration of Computers and software and greater Internet Bandwidth as per the requirements.

The College has established systems and procedures for maintaining and utilizing physical, academic and support facilities. College gives Annual Maintenance Charge (AMC) to various vendors for repairing and maintenance of equipments. The college appoints technical and skilled employees to take care of day to day maintenance of infrastructure.

### **Student Support and Progression**

Arya Mahila P.G College support students to apply for scholarship provided by the government. Scholarships are also given to the toppers in their respective stream by amount donated by retired teachers of the college and philanthropists. College also helps needy students by funding them from poor student's fund to continue their studies and achieve their goals. College runs various soft skills, life skills (physical fitness, health & hygiene), ICT and communication skills programmes to ensure overall development of students. College runs coaching classes on reasonable fees for guidance in competitive examinations as UGC-NET, CAT, PG entrance & Civil services. To provide students with a shielded and pleasant environment within Campus College has number of student centric committees as Student Grievances committee, Anti sexual harassment committee, Anti ragging committee and Anti ragging squad as per UGC regulations. All these committees analyze the complaints of aggrieved students and take appropriate redressal after discussing with authorities or concerned person.

College runs non-professional programmes which are reflected in placement of students. Students are encouraged by faculty members to participate in various job interviews. Student progression to higher education has a diversified data. Students not only enroll themselves to BHU they go to other universities or institutions as well. Number of students qualifying NET/ SLET/CAT/CTET and UPTET is adequate and sufficient up to some level.

Our students have participated in various sports and cultural activities and have won medals/ samman by University/ State/ National bodies. College has active Student council through which students actively participate in smooth running of various committees. College encourages holistic development of students, to ensure this various sports and cultural activities are organized. Students actively participate in cultural programs organized by Arya Mahila Hitkarini Maha Parishad( Governing body of college) such as Independence day, Foundation day, or by College as Medha Sanskrik Sankul, sports tournament etc. Students participate in NSS and NCC parade, National level sports tournament and brighten college's name. Alumni Association is a registered one which has various placed alumnae. Association organize Alumni meet yearly, they facilitate alumnus and contribute to college with physical amenities.

### **Governance, Leadership and Management**

The management committee is the highest governing body constituted as per UGC norms by the directives of its parent body Shri Arya Mahila Hitkarini Mahaparishad, Varanasi. Two senior faculty members get representation in the management committee on an annual basis. Further, the Faculty Meeting is a democratic platform for decision making process, grievance redresal and conflict resolution, where in all the college staff participate and deliberate on.

Different Committees and Cells are example of decentralized and democratic participation to strengthen the vision and mission of the institute. For effective welfare measures for teaching and non-teaching the college adheres to the norms of GOI/UGC/BHU. Teachers are provided with financial support to attend conferences and workshops. Institution has adequate mechanism for Performance Appraisal of teaching and non-teaching

staffs of the college.

The college has an internal audit committee which meets on a half yearly basis and conducts the audit of the fiscal affairs. The 95% of fund are made available by the UGC as the maintenance grants and rest of 5% of the fund is managed by the college. Resource mobilization is also driven by Alumni association students' fee, bank interest on corpus fund and other miscellaneous sources.

IQAC of the college contributes significantly towards teaching and learning to assure quality education for the effective institutional strategies and plans regular Training/ Workshops, FDP's, and Collaborative works, Extension and Outreach Programmes are being organized.

The management Committee meets quarterly to take all policy decisions and day to day affairs are managed by the Principal in consultation with the college committee members. The Recruitment Assessment Committee of the college dose the screening on the basis of the regulations of UGC/BHU.

In the post accreditation period substantial growth is visible both of academics as well as infrastructure. College has been awarded the status of CPE in 2016. The college has registered Alumni Association since 2017. In 2018 an Archeological Museum has been established in the college premises. The college has introduced PG Courses in different subjects and has almost fulfilled and achieved all the suggestions made by the peer team of the NAAC cycle-I .

### **Institutional Values and Best Practices**

Arya Mahila P. G. College since its inception has adopted it in its vision and mission to empower women and to address the gender issues. The institution is pledged to have an inclusive, harmonious, gender sensitive, environment friendly clean and green campus with fully equipped and advance infrastructure required for the total development of the personality of the girls coming from diverse backgrounds so that they are able to meet the challenges of the globalized world.

The historic institution strives to inculcate the democratic values and constitutional obligations among the students to mould them to become responsible and virtuous citizens of the nation.

The institution being a women's college realizes the fact that women are generally vulnerable to different health issues therefore number of initiatives have been taken to make the students more conscious towards the women health issues.

The institution also realizes its responsibility towards the society and through the extension and outreach activities has contributed towards the community and the society. Community college, Annapurna Anna khestra Trust are some of the fronts by which the institution has contributed to the society at large.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	ARYA MAHILA P. G. COLLEGE
Address	Chetganj, Varanasi (Opposite Sales Tax Office)
City	Varanasi
State	Uttar pradesh
Pin	221001
Website	<a href="http://ampgc.ac.in">ampgc.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rachana Dubey	0542-2411893	8004926100	0542-2411893	ampgc.vns@gmail.com
IQAC / CIQA coordinator	Bhavana Trivedi	0542-2401535	9473746634	0542-2401287	naacampgc@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1956

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Uttar pradesh	Banaras Hindu University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	08-09-2013	<a href="#">View Document</a>
12B of UGC	08-09-2013	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	<a href="#">View Document</a>	06-08-2021	24	Date of validity is not mentioned in Recognition Letter

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	Yes
If yes, date of recognition?	01-04-2016
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Chetganj, Varanasi (Opposite Sales Tax Office)	Urban	2.25607	6874.28

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Ancient Indian History Culture And Archaeology	36	Intermediate	English,Hindi	88	69
UG	BA,Bengali	36	Intermediate	Hindi,Bengali	35	0
UG	BA,English	36	Intermediate	English	121	87
UG	BA,Hindi	36	Intermediate	Hindi	82	71
UG	BA,Home Science	36	Intermediate	English,Hindi	59	34
UG	BA,Music Instrumental	36	Intermediate	Hindi	13	3
UG	BA,Music Vocal	36	Intermediate	Hindi	16	1
UG	BA,Philosophy	36	Intermediate	English,Hindi	48	21
UG	BA,Sanskrit	36	Intermediate	Sanskrit	35	17
UG	BA,Economics	36	Intermediate	English,Hindi	103	77
UG	BA,History	36	Intermediate	English,Hindi	100	78
UG	BA,Political Science	36	Intermediate	English,Hindi	106	72

UG	BA,Psychology	36	Intermediate	English,Hindi	101	78
UG	BA,Sociology	36	Intermediate	English,Hindi	106	69
UG	BCom,Commerce	36	Intermediate	English,Hindi	129	101
UG	BEd,Education	24	Graduation	English,Hindi	62	55
PG	MA,Ancient Indian History Culture And Archaeology	24	Graduation	English,Hindi	51	18
PG	MA,Bengali	24	Graduation	Bengali	51	2
PG	MA,English	24	Graduation	English	51	21
PG	MA,Hindi	24	Graduation	Hindi	51	31
PG	MA,Philosophy	24	Graduation	English,Hindi	51	3
PG	MA,Sanskrit	24	Graduation	Sanskrit	51	13
PG	MA,Economics	24	Graduation	English,Hindi	51	26
PG	MA,History	24	Graduation	English,Hindi	51	26
PG	MA,Political Science	24	Graduation	English,Hindi	51	20
PG	MA,Psychology	24	Graduation	English,Hindi	51	14
PG	MA,Sociology	24	Graduation	English,Hindi	51	33
PG	MCom,Commerce	24	Graduation B.Com.	English,Hindi	54	40
Doctoral (Ph.D)	PhD or DPhil,Ancient Indian History Culture And Archaeology	36	Post Graduation	English,Hindi	6	0

Doctoral (Ph.D)	PhD or DPhil,Hindi	36	Post Graduation	Hindi	24	0
Doctoral (Ph.D)	PhD or DPhil, Sanskrit	36	Post Graduation	Sanskrit	20	0
Doctoral (Ph.D)	PhD or DPhil, Economics	36	Post Graduation	English, Hindi	14	0
Doctoral (Ph.D)	PhD or DPhil, History	36	Post Graduation	English, Hindi	10	0
Doctoral (Ph.D)	PhD or DPhil, Political Science	36	Post Graduation	English, Hindi	16	0
Doctoral (Ph.D)	PhD or DPhil, Psychology	36	Post Graduation	English, Hindi	14	0

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				56			
Recruited	0	1	0	1	0	0	0	0	6	40	0	46
Yet to Recruit	0				0				10			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				46			
Recruited	0	0	0	0	0	0	0	0	13	33	0	46
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				68
Recruited	41	24	0	65
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				25
Recruited	11	14	0	25
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	1	20	0	5	19	0	46
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	9	23	0	32
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	10	0	14
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		2	7	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**



Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	625	208	0	0	833
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	203	44	0	0	247
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	46	0	0	0	46
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	0	0	0	0
	Female	155	161	175	156
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	56	43	32	38
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	302	271	276	287
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	433	476	470	474
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	55	4	3	0
	Others	0	0	0	0
<b>Total</b>		<b>1001</b>	<b>955</b>	<b>956</b>	<b>955</b>

## Extended Profile

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### 1 Program

#### 1.1

**Number of courses offered by the Institution across all programs during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
716	716	671	671	665
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

**Number of programs offered year-wise for last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
29	29	28	28	28

### 2 Students

#### 2.1

**Number of students year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2868	2868	2758	2701	2695
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
739	665	573	557	579

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
971	1001	924	939	988

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
93	93	91	90	92

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
103	93	91	90	92

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 45**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
147.29	451.21	221.78	134.80	128.14

**4.3**

**Number of Computers**

**Response: 430**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

Arya Mahila P.G. College is admitted to the privileges of Banaras Hindu University and hence follows the curriculum (elective) designed by the University at UG and PG. In curriculum delivery the main focus is on holistic teaching, timely evaluation and enhancing the quality of education. The implementation of the curriculum is done by the respective departments. Under the supervision of the IQAC, the Academic calendar is implemented at the beginning of the year. Periodic review of the departmental meetings also helps in effective curriculum delivery. Regular meetings among faculty members are held in every department wherein syllabus distribution and delivery mechanisms are discussed. An action plan is drawn for the delivery of each paper for the entire semester. This action plan is then put into place for maximum effective implementation. The tentative schedule of ICT classes are determined and announced to the students. This also includes films/documentaries/PPT that will aid in delivering lectures. The college encourages its faculty to attend Faculty Development Programmes, Refresher courses & Orientation programmes at regular intervals which enables them to be updated with latest developments in their academic disciplines and hone their teaching skills. The appropriate use of teaching aids add up to effective curriculum delivery. Guest lectures, Seminars/Webinars, Workshops Conferences and hands on training programmes are organized frequently. Fieldtrips are arranged to facilitate the experiential learning and to inculcate research temperament among students. ICT based teaching and learning is adopted and is supported by smart boards, LCDs, language communication labs, internet enabled systems and Wi-Fi enabled campus. The Departmental and College library is expanded and updated at regular intervals every year. The curriculum is supported by various innovative practices viz. Certificate & Diploma courses. The college plays a major role to assist the students in terms of skill development and employability areas. The Institution also takes into consideration the valuable suggestions from the faculty members attending the BOS meetings, departmental meetings, conferences, orientation programmes regarding the development of the curriculum.

##### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

###### Response:

Under the able guidance of the Principal and IQAC, the college academic calendar is prepared after due consideration of the university schedule of holidays. While planning the academic calendar and lectures/seminars/educational tours, the important national and international events and festivals relevant to the subject are kept in mind. The inculcation of values like nationalism & integrity are incorporated in the academic calendar. After due perusal, each department also prepares its own calendar matching the common calendar of the college. This exercise is diligently done at the beginning of each academic session and it is made public to the students as well.

The academic calendar of the session 2020-21 was prepared keeping in mind the Covid-19 pandemic as per BHU/ UGC guidelines. The college remained closed for the students for the major part of the academic session. Most of the extracurricular activities were conducted online by all the departments using the college Zoom App. All the major National festivals were celebrated with equal fervor. Commemorative programs on World Health Day or International Women's Day were held calling experts speakers from all walks of life.

The induction programme, the farewells, regular counselling sessions for students and welcome of freshers' too were held online on appointed dates with all formalities kept in mind.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 93.1

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

**Response:** 27

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

**Response: 8**

#### 1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	2	0	0

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response: 3.41**

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
169	252	66	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human



## **Values ,Environment and Sustainability into the Curriculum**

### **Response:**

The various departments of Arya Mahila P G College endeavour to integrate different add-on topics into their prescribed curriculum in order to make the students aware of the gender, environment and ethical issues. The college imparts holistic education through various Value based programmes to the students for their overall development .

### **Gender sensitization**

To sensitize the students on equality and self-protection, the Institution has organized programmes on Yoga & self-defence which prepares the girl students both mentally and physically and to face challenges confidently in life.

### **Environmental Awareness**

To sensitize the students with diverse environmental issues and climate change, various departments including the Green cell organise regular Seminars, Assignments, Rallies, Slogan writing, Poster competition. The Institution promotes environmental consciousness and sustainability by initiating various research projects and programmes e.g. Rain water harvesting, college community garden, use of LED and CFL, ban on polythene, cleaning of the Ganga ghats etc. Energy conservation campaigns, waste paper recycling activities and massive plantation drives are a regular feature.

### **Humane conduct**

Ever since its inception the college has endeavored to inculcate Human Values among students. The faculty members act as mentors in order to impart Value Education wherever and whenever possible. Workshops on Ethical and Spiritual Values with Ayudh programme, from Amrita University, Kerala and Lead programme of Deshpande Foundation, were held, to mould the students as compassionate individuals with humane values inherent to our nation's legacy. To inculcate moral and ethical values among the students, orientation programmes like national and cultural festivals are celebrated which impart unity and celebrating cultural diversity.

### **Women Empowerment**

The various departments of the Institution along with Tejaswini, a women's cell regularly conducts lectures, group discussions, debates, workshops and rallies as awareness programmes on Women Empowerment, Gender justice, women's legal rights etc and hence offers a platform to girl students from rural as well as urban background to get access to quality education contributing to national development. A variety of relevant topics besides the above are taken such as personal hygiene, security of girls, women employment, women legislation and women entrepreneurs.

### **Professional Ethics**

The College inculcates innovative practices and life skill enrichment workshops like leadership programmes and internship to enhance global competitiveness and achieve high academic standards among students. The college tries to enrich the curriculum for students to cater to the needs of the ever-changing

employment market by organizing Career guidance, personality development, leadership and communication skills programmes which improves their chances of employability and efficiency.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 1.28

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
09	11	10	06	08

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

**Response:** 13.39

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 384

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** D. Any 1 of the above

File Description	Document
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 83.75

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1251	1366	1125	1142	1100

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1515	1515	1370	1370	1366

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 81.66

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
579	520	479	474	481

#### File Description

#### Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

**Response:**

The teachers identify slow and advanced learners in their respective subjects. For example, slow learners are identified through their previous results or percentage, participation in classroom discussions, absenteeism, communication skills and behavior. However, the advanced learners are identified on previous year's marks and class interaction during lectures/practical.

Remedial and extra classes are organized by the departments to improve the academic knowledge of slow learners. The slow learners are encouraged through personalized academic counseling. For example, the Department of Sanskrit organizes oral tests to assure their pronunciation. They organize "sholkantakshari" - antakshari of sholkasas learning Sanskrit is essential for them. Modern teaching aids enabled with Information Communication Technology (ICT) are used for their better understanding. Buddy system has been adopted by the Department of English to help slow learners.

Additionally, the advanced learners are encouraged to come up with their creative ideas and their ideas are given shape. This is reflected when they present their ideas in any seminar, workshop, group discussion, dialogues and conferences on relevant themes inside or outside the college campus. Towards this end, they are supervised with better planning and growth. They are motivated to be a part of different associations and committees that cater to curricular and extra-curricular activities through student council where they learn leadership quality, team building, and democratic thoughts. They are invigorated to use E-resources to inculcate their further understanding. Besides, Medal and cash are awarded to position holders for securing highest marks in the exams on the foundation day of college.

Some common efforts are made for both slow and advanced learners with little difference for instance advanced learners are encouraged to visit the college library and are asked to consider reference books and research papers, whereas slow learners are suggested to consult various copies of course books also available in the library for better understanding of concepts. Extra classes and Tutorials are also arranged for them. They are also encouraged to publish their manuscripts in the college magazines. Apart from academic efforts, the institution also organizes extra –curricular activities to foster their overall development, shaping them as responsible and independent humans and to grow holistically as lifelong learners.

File Description	Document
Past link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 30.84

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:

Student-centric approach is vital for any institution for improved teaching-learning process as it caters to various learning needs of students with diverse interests, aspirations and cultural backgrounds. The college emphasizes on outcome based education and various modern practices to make learning more effective for the students.

Field studies are conducted to encourage experiential learning. Students learn more in through practical and first-hand experience. In this direction, Educational tours, Industrial visits, extension outreach Programmes are organized by various departments. This enables them to learn outside of the traditional academic classroom setting. Internships at government, non-government and corporate sectors are organized for students by various departments. The departments such as Psychology (Therapeutic techniques), Home Science (Tailoring, Cooking & Baking and flower arrangement) have taken initiatives to organize workshops for students where they learn through hands-on practice thus giving them wider practical knowledge. In this line, Department of Education takes initiatives to teach students blogs, web pages and Computer Assisted Instruction (CAI) lessons for self-learning using multimedia. Further, Field works/project (part of curriculum) are given to students on various contemporary social topics such as gender issues, child labor, environmental issues, Panchayati Raj Yojana, primary education etc. The field studies are conducted to encourage the experiential learning by the Department of Ancient History Culture & Archaeology.

In participative learning the students are involved actively in learning process. Department of Psychology and English make attempts to use case study analysis and role-play for students. Further, Department of English, Hindi, Bangla take initiatives to use Literary Reviews, Film Reviews, Poetry Writing, Poetry Recitation, Extempore and Book Reviews as projects to critically assess literature in their teaching-learning. Engagement of students in teaching-learning is crucial to effective teaching. Department of Sociology, Bangla, English and Hindi teach curriculum through screening of Documentary Films, Group discussions and interactive social media platforms the betterment of students. The students are also given assignments to prepare models, charts, presentations and theme based posters to foster improved insight for learning. Department of Political science has taken initiative to establish Debate Forum, where interdisciplinary issues, electoral issues are discussed with students. Rotaract Club (a club of students) of Arya Mahila P.G. College organizes student seminars, workshops, dialogue sessions, group discussion, debate and speech competition on relevant socio-economic and political themes of National and International importance.

In problem solving methodologies, simulation is used as an educative tool. For example, Department of Political Science uses Mock Parliament (Model Parliament) for teaching parliamentary proceedings of a legislature or other deliberative assembly and to promote understanding of the working of the government.

Further, with this approach, Department of Vocal Music also uses 'Raag Pehchano and Antakshari' to make students appreciate various Ragas.

Additionally, each department makes attempt to foster students with insight to participate in extra-curricular activities like sports, music, dance, yoga and cultural competitions. Students go and perform in live musical programs such as World Cultural Fest, Subah-e-Banaras Kashi-Anand, Spandan etc. Students also get exposure to Indian Culture & Music through SPICMACAY chapter in the College.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

The Arya Mahila P.G. College utilizes ICT tools and resources to communicate, create, disseminate, store and manage information. The use of ICT facilitates better teaching-learning process in the institution. ICT is used by the faculty members of the college for effective teaching-learning process. Following are the ICT tools and resources used for teaching-learning process:

**ICT tools or devices under hardware:** Multimedia teaching aids such as LCD Projectors, smart-boards and internet enabled systems (Desktop and Laptops) are used for better Teaching & Learning process.

**ICT tools under software:** SPSS (Statistical Program for Social Scientist) are used widely by the Departments of Psychology and Economics to develop better understanding of the statistical calculation and analysis as P.G. students have to study research and statistics papers as part of their curriculum. The College has licensed version of SPSS, a licensed version of Grammarly (online English spelling and grammar checking and plagiarism detection platform for writing scientific manuscript) is also available in the college and is used by various teachers and students for preparation of any manuscript. The students are taught about the utility and significance of Grammarly in the area of research. Apart from this, students are also briefed about various other open source software's such as Zotero, Mendley for referencing management and R for statistical analysis, wherever needed.

Apart from this, the teacher always engages the classroom teaching with lucid power point presentations (ppts). Further, the faculties of the college have taken initiatives to record and upload their lectures on college YouTube channel as well as on their own channel. In this direction total sixty-two lectures have been recorded and uploaded. Apart from this, Teachers have also developed their E-Content and have uploaded it on College Website. Teachers are also engaged in online classes. The college teachers are using Google classroom, Zoom,(purchased Version ), WebEx, Google Meet as a virtual platform to meet Teaching -Learning objectives.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )****Response:** 36.3**2.3.3.1 Number of mentors****Response:** 79

<b>File Description</b>	<b>Document</b>
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

**2.4 Teacher Profile and Quality****2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 98.06

<b>File Description</b>	<b>Document</b>
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)****Response:** 86.88**2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
82	88	83	71	75



File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</b>	
<b>Response:</b> 12.89	
<b>2.4.3.1 Total experience of full-time teachers</b>	
Response: 1199	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

<p><b>2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode</b></p> <p><b>Response:</b></p> <p>The Mechanism of Arya Mahila P.G. College regarding internal/ external assessment is transparent and robust in terms of frequency and mode. Therefore, in this direction the college abides by the rules and guidelines of the affiliating university. As per the rule of University,</p> <p>Each course shall be of 100 marks. For evaluation, the overall structure of the distribution of marks in a course shall be such that 30 marks are allotted to for internal assessment, while 70 marks shall be allotted for the external semester examinations.</p> <p>(A). The scheme of assessment during the semester (for 30 marks):</p> <p>(i) The assessment (sessional) in theory courses shall comprise a class test of 1 hour duration for 20 marks and 10 marks for regularity/ assignment/viva/quiz/or any other similar test.</p> <p>(ii) At the discretion of the Principal/concerned teacher, a student who could not appear in the internal test(s) already conducted on account of some cogent reasons, such as late admission, illness, etc., may be allowed to appear in another /test held for such a student.</p>
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(iii) The class tests shall be conducted by the teacher (or group of teachers) teaching the course and the marks shall be displayed on the Notice Board.

(iv). Principal/ concerned teacher shall ensure that all internal assessment marks of sessional are sent to Controller of Examination prior to the commencement of End Semester examination.

File Description	Document
Any additional information	<a href="#">View Document</a>

### **2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient**

#### **Response:**

The Mechanism of the college to deal with internal examination assessment related grievances is transparent, time-bound and efficient and the college is following the guidelines of Banaras Hindu University (Affiliating University). Therefore, after the evaluation of the answer scripts, the marks are displayed on the departmental notice board. In case of any doubt/the student are not satisfied with their marks, they talk to the concerned teacher and their doubts are clarified by showing them the copies and pointing out their mistakes.

Apart from this, there is a provision in the affiliating university ordinance that any student, who could not appear in the internal test already conducted on account of some cogent reasons, for example, on medical ground, they may be allowed to appear in another test held for such students.

Once students are satisfied with their marks, their marks are sent on their portal.

File Description	Document
Any additional information	<a href="#">View Document</a>

## **2.6 Student Performance and Learning Outcomes**

### **2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

#### **Response:**

The programme outcome from each department is being identified and circulated to each department. This procedure is followed with strict compliance of goals of Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) which are framed by the department offering the concerned program after rigorous discussion with all faculty.

The faculty members of the department inform the students and create awareness during their induction program and also emphasize the need to attain the outcomes. After attainment of consensus, the same are extensively disseminated and publicized via numerous means such as display of POs, PSOs and COs on the college website.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

Different assessment tools and techniques are used to assess the attainment of course outcome (COs) programme outcome (POs) and programme specific outcome (PSOs) viz.

- Semester end examination.
- Sessional examination and assignment.
- Practical examination.

The attainment level of course outcomes is calculated based on the marks secured by the students in internal and external exams combinedly.

For measuring Course Outcomes attained through Examinations target is stated in terms of following table:

Criteria	Level attained
More than 50% students of class obtain marks/assessment above 50%	1
More than 60% students of class obtain marks/assessment above 50%	2
More than 70% students of class obtain marks/assessment above 50%	3

Based on the above criteria the scores of attainment are calculated:

Name of the subject	Code	Total no. of students	No. of students attaining level 1	No. of students attaining level 2	No. of students attaining level 3	Average attainment

**Measuring attainment of PO's and level of attainment.**

There is a well-defined and documented process in place to quantify the attainment of PO's and PSOs through the curriculum. To ensure the attainment of the Program Outcomes and Program Specific Outcomes, various assessment methods are followed. The Program Outcomes are achieved through curriculum that offers a number of courses. Each course has defined Course Outcomes that are mapped to the Program Outcomes based on their mutual correlation. The process of measuring the attainment of POs through Cos is demonstrated and is properly documented.

We follow the direct method to attain the various POs and PSOs:

**Direct Assessment** Methods include the following:

- Internal sessional Examination
- External Examination
- Project Evaluation
- Student seminars

Final assessment is done on the basis of above methods.

Based on attained level as shown in the table in CO attainment and mapping of CO and PO, attainment levels of PO are calculated as shown below:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7
CO 101							
CO 102							
-							
-							
CO 404							
Total Attainment							

Direct attainment level of a PO is determined by taking average across all courses addressing that PO.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

**2.6.3 Average pass percentage of Students during last five years**

**Response:** 73.62**2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	946	871	876	850

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
971	1001	924	939	988

<b>File Description</b>	<b>Document</b>
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.37

<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 18.35

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
7.2000	00	5.000	5.150	1.000

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 24.73

**3.1.2.1 Number of teachers recognized as research guides**

**Response:** 23

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 22.5

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	02	11	04

### 3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	16	16

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### Response:

Arya Mahila PG College has created an ecosystem for innovation and cultivation of ideas among students and faculties. To promote discourse and interdisciplinary debates in the relevant and emerging areas of national and global significance, *Vimarsh* – A Forum for Creation and Transfer of Knowledge has been established by the IQAC of the college in the session 2017-18. The scholars of national & international repute are invited to share and discuss their knowledge on the platform of *Vimarsh*. The *Vimarsh* is covering the following areas- Vision & Mission, emerging trends in the concerned discipline, entrepreneurship/life skills, intellectual property right, universal values (truth, righteous conduct, love, non-violence and peace), national values, human values, national integration, communal harmony, social cohesion, fundamental duties and citizenship responsibility etc. During the session 2018-19 seminars and lectures were organized by the various departments under VIMARSH forum.

Research scholars with creative ideas can freely approach the faculties to discuss interdisciplinary perspectives of the subject. IQAC VIMARSH forum and the Research Cell of the college motivate the students and faculty members to explore new ideas in the field of research. It also helps to create research culture among faculty members and students. The faculty members are empowered to take up research activities utilizing the N-List– Inflibnet. The students and faculty are availing Wi-Fi throughout the campus which helps them to carry out their research activities. Well-furnished Seminar/Auditorium halls with a seating capacity of over 80/40 and 400 audiences are available to conduct seminars/workshops, guest lectures, and discussion on technical sessions/ educational movies.

Apart from this college has established an innovation cell for the students. The students are encouraged to

work on new ideas. The students of Home Science Department are running 'Best of Waste' programme. Similarly, the students of B.Ed. Department are working with their innovative ideas.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 20

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
04	06	04	05	01

File Description	Document
List of workshops/seminars during last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2.7

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 62

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 23

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
URL to the research page on HEI website	<a href="#">View Document</a>



**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response:** 0.33**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
10	7	4	7	2

**File Description**

List of research papers by title, author, department, name and year of publication

**Document**[View Document](#)**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 1.42**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
09	19	42	32	28

**File Description**

List books and chapters edited volumes/ books published

**Document**[View Document](#)**3.4 Extension Activities****3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

All the departments of Arya Mahila P.G. College are conducting extension activities in the neighbourhood community to make students and neighbourhood communities aware of societies growing problems to make them capable to resolve these problems through the endeavours of collective efforts of civil society;

this practice sensitizes students for their social responsibilities. Arya Mahila P.G. College, through its extension activities, focuses on the holistic development of the students. The college has been running extension activities through its five NSS units in the neighbourhood community. NSS units organizes programmes such as Tree Plantation, Swachh Bharat, Cleanliness Drive, Blood Donation Camp, visit orphanages and old age homes, Voting Awareness Program, Beti Bachao Beti Padhao, Citizenship values in the nearby villages and remote areas. Organizing such events creates awareness about society and their social responsibility among students. For holistic development of the students and sensitizing them towards social issues, the college has extensively organized camps, rallies, Nukkad Natak, cultural events, speech and debate competitions, and community services through NSS, Scout and Guide in collaboration with recognized non-government organizations and government bodies.

Students of the college have collected funds to donate to the Kerala relief fund. They have also organized a massive rally to bring awareness for national unity and integrity. Students of the college are actively participating in Clean Kashi Green Kashi Mission.

For the students' spiritual and integrated personality development, the college has signed MOUs with several Institutions. Students of the college are being benefitted to participate in Vedic Yagya Paddhati celebrated by Jnana-pravah. This makes our students aware of the Indian sage tradition. Similarly, Aurobindo Society offers our students a platform to rouse their vision, to get involved with this organization, and through its extension activities, students are enabling themselves to consciousness rising. To keep the city pollution and Noise-free, our students are working with the Prakriti Foundation. In collaboration with the Rotaract club, students of the college participate in various programs such as cleaning of Ganga Ghats and slum areas, empowerment of women and weaker sections of society.

To ensure the holistic development of the students through community services and sensitize them to social issues, the college has adopted five villages under **Unnat Bharat Abhiyan**. Students of the college are zestfully participating in awareness programs in these villages. Apart from this, our students are playing an essential role in Clean Kashi Green- Kashi mission. Also, every department of College has been organizing extension activities to sensitize the students in terms of their holistic development and enhance humanitarian values in them.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response: 2**

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	01	00	00

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 87

#### 3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
17	03	29	20	18

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 53.1

#### 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1020	445	3626	1283	955

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

**Response: 28**

##### 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	07	14	02	02

File Description	Document
e-copies of related Document	<a href="#">View Document</a>
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

**Response: 11**

##### 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	02	04	04

<b>File Description</b>	<b>Document</b>
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The College has adequate infrastructure for Teaching-Learning facilities. The four floor building with two blocks (Old & New) has a built up area of 6874.28 s.q. meters and there are 44 well-furnished airy classrooms with Wi-Fi accessibility, 20 of them are ICT enabled. College has 02 Computer Labs : Computer Lab - A with 85 computers and Computer Lab - B with 300 Computers. Both Labs are on Local Area Network and are connected with dedicated Servers. Both Computer labs have high-speed bandwidth Internet Connection. There are 04 Laboratories with latest equipments viz. Psychology Lab, Home Science Lab -- Food and Nutrition Lab, Clothing & Textile Lab, B.Ed. Science Lab. and Language Lab as mandatory requirement of the syllabus.

The Library as the great source of learning and research for students and faculty has rich collection of Books, Journals , Rare Books, Magazines, News Papers and Clippings as well as E-resources like N-list, Del Net, Web Opac. Library is using SOUL Software to automate Library Management and provides access to 'Grammarly' Software to check plagiarism in research work.

The infrastructural facilities have inbuilt facilities of Lift and Ramp for physically disabled students. College has achieved Disabled Friendly Campus certificate by the appropriate authority. The campus is eco-friendly, gender sensitive and student friendly.

**Physical Infrastructure –**

1. Classrooms - 44 (20 Classrooms are ICT Enabled)
2. Auditorium 'Mahirshi Gyananand Ji Sabhagar' - 1
3. Multi Purpose Hall (Open) - 1
4. Conference / Seminar Hall - 1
5. Laboratories-
  - Psychology Lab.
  - Home Science - Food and Nutrition Lab, Clothing & Textile Lab.
  - B.Ed. Science Lab.
  - Language Lab.
  - Computer Lab - A
  - Computer Lab -B
6. Library - 'Smt. Vidya Devi Granthalaya'

7. Smart Boards
8. WI-FI Enabled Campus
9. Digital Notice Board
10. Common Room
11. Generators- Power backup facilities at all the floors

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

##### Response:

With the aim to develop physical and mental wellbeing of the students, faculty and administrative staff, the college provides adequate sports facilities for indoor & outdoor games. The college has well-equipped departments of vocal and instrumental music at graduation level. It has auditorium 'Mahirshi Gyananand Ji Sabhagar' (7280 sq ft.) for cultural activities. The college celebrates International Yoga Day, National Sports Day and International Music Day. The college also conducts dance classes for students. The college is committed to explore the hidden talents and skills of the students. The college is also imparting self-defence training (karate classes) to students. The students of the college are encouraged and trained for participation in various inter-college, state, national and international sports events. The college organizes inter-college sports competition (badminton, kabaddi, cricket, volleyball, basketball etc.).

The college has well equipped air-conditioned gymnasium for physical fitness. Yoga classes are being held regularly for the students and staff by expert yoga teachers.

The college has a platform for cultural activities '*Medha Sanskritik Sankul*'. The Medha Sanskritik Sankul organizes cultural programme and competitions on different themes like Dance (solo & group), Drama, Essay writing, Quiz, Rangoli, Mehandi, Mime, Collage making, Skit, Short play, Sketch, Painting etc. for students. The winners of **Medha Sanskritik Sankul** participate in **Spandan** a Youth festival organized by our affiliating University. The students have been winning medals in '*Spandan*'. As per the requirement professional experts and choreographers are being hired to train the students for stage performance and competitions. The facilities provided by the college for accomplishing these cultural events are-

#### Area Details of Sports, Games and Cultural Activities

S.No.	Name of the Facility	Area/Size
-------	----------------------	-----------

1.	Auditorium 1	7280 Sq. ft.	
2.	Multi – Purpose Hall	7564 Sq. ft.	
3.	Basketball court / Other Sports	4700 Sq. ft.	
4.	Volleyball court	1800 Sq. ft.	
5.	Badminton court	81.74 M	
6.	Gymnasium Cum Yoga Centre	1820 Sq. ft.	
7.	Green room	144 Sq. ft.	

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 46.67

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 21

<b>File Description</b>	<b>Document</b>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 61.92

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
54.43	402.25	53.69	180.38	32.65



File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

- Since 2012 College was using LIBWIZ software for Library automation, later it was replaced by SOUL 2.0 in 2016.
- Library has been using **Software for University Libraries (SOUL) 2.0** version since 2016 for the automation of library. SOUL is integrated library management software designed and developed by the INFLIBNET. Library has created bibliographic database **SOUL2.0** to store, manage and organize all the data related to textual documents of library.
- Apart from services like issue & return, library also provides OPAC and Web OPAC services to the users by using SOUL2.0 software.
- Recently SOUL 2.0 is updated with its newer version SOUL 3.0.

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBWIZ	Partially	NA	2012
SOUL	Partially	2.0	2016

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 4.54

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.32	4.81	2.95	8.82	3.79

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 77.85

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 2305

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

#### Response:

The College has been updating and upgrading IT facilities as per the requirements.

- The college was using separate Broadband connection of BSNL for office & Computer Lab but from academic session 2017-18 it is updated to BSNL FTTH connection with 300 Mbps bandwidth. For more bandwidth College has purchased subscription of World Vision Networks PVT Ltd.(10 Mbps), GTPL (10 Mbps ) and Lemon Grass (30 Mbps).
- Initially for Wi-Fi connectivity in the College there were services of Jio in campus but later in academic session 2017-18 (March 2018) college updated itself by establishing own Wireless Access Points throughout the campus to provide wireless internet access to mobile & laptop users.
- College had been using computers with dual core processors but later in academic session 2017-18 we updated to i3 & Quad core processors. Operating Systems have been also updated as per requirement – we updated from Windows 7 to Windows 8 & 8.1 & later to Windows 10.
- The College had been using LIBWIZ software for Library Management till academic session 2015-16 later on updated to SOUL 2.0 in academic session 2016-17. Library has updated its Server with new dedicated Server consisting XEON Processor.
- The college has established a Language Lab in October 2017 with 01 Server (Intel Xeon Processor and Operating System --Windows Server 2012 R2) and 20 workstations ( Intel i3 Processors).
- The college has been purchasing and updating Anti-Virus software like **Quick Heal Total Security & Securite** to avoid virus and other vulnerabilities in all computers being used by faculty members, office and students.
- The notice board is updated to Digital Notice Board which is mounted in the gallery located at prime place of the college to display activities, achievements and notices of the college.
- College has purchased a subscription of Anti-plagiarism software from **Grammarly.com** to detect plagiarism in research work of research scholars as well as faculty members.
- College has purchased **SPSS** software for management and statistical analysis of data and for research purposes of various departments.

- 26 Laptops have been purchased with i3 & i5 processor and windows 10 operating system for faculty members.
- 20 classrooms are updated with Screens, Smart Boards and LCD Projectors for ICT enabled teaching.
- College Auditorium is updated with LCD Projector with Screen, Audio- Visual aids and smart podium.
- College has a Computer Lab (LAB – A) which had 21 computers from its establishment; later 63 more Computers have been added to the lab. Initially we were using individual offline UPS for power back-up later we upgraded with Online UPS. Two Servers have been added to the lab. One of the servers has role of Proxy Server which allows only those users to use Internet through Wi-Fi who have IP address provided by College Administration.
- College has established another Computer Lab (LAB - B) with 300 computer and Online UPS. All Computers are on LAN and are connected with a Server. 16 IP based CCTV Cameras are installed in the Computer Lab.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 6.67

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** A. 750 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and

**academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 23.99**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
42.11	56.34	53.13	38.20	34.08

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

- The College is primarily focused on adequate and optimal utilization of facilities to maintain quality of education.
- The systems and procedures for maintaining and utilizing physical, academic and support facilities are approved by the college management. As per management committee recommendations they are reviewed periodically for formulating action plans.
- In order to maintain and upkeep the physical, academic and support facilities, every year Principal and Administrative Officer of the College reviews all the facilities that are available in the College. The departments give requisition of additional infrastructure and academic facilities or maintenance of existing facilities to the Principal of the college.
- The Purchase committee of the college approves the purchase and maintenance of the college requirements.
- The college has technical and skilled staff to take care of day to day maintenance of infrastructure which is supervised by the Administrative Officer.
- The Administrative officer coordinates with Sports Teacher and supporting staff for the maintenance of gymnasium, sports equipments, and other sports related facilities in the college.
- The Administrative Officer coordinates with technical, assisting staff for the maintenance of indoor and outdoor infrastructure and facilities of the College.
- Administrative Officer ensures the cleanliness of classrooms, garden area, playgrounds and college premises.
- Lab. Assistant and Lab. Attendant takes care of various equipments of laboratories and ensures annual maintenance and stock verification of the equipments under the supervision of office staff

and faculty members.

- As per the requirement and recommendations of the departments books, journals and other library related materials are purchased with the approval of library committee.
- Annual stock verification of books and equipments are done by the library and office staff of the college under the supervision of the Principal.
- Maintenance of the library books, binding of the books and records as well as pest control is done as per requirement. Library equipments and facilities, issue - return other related activities are managed by the library support staff under the guidance of Librarian.
- The College gives Annual Maintenance Charge (AMC) to various vendors for repairing and maintenance of equipments such as Lift, CCTV Cameras, Water Cooler, Photo state Machine, R.O. Water Purifier, Computer systems, Generator set., etc. The campus is monitored through CCTV Cameras.
- Store In-charge maintains a stock register of all the stationaries and equipments purchased by the college.
- The maintenance of computers, Internet, Wi-Fi, Local Area Networking, Installation of softwares, maintenance and up-gradation of hardware is done through Annual Maintenance contract (AMC).

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 48.96

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
641	1483	1467	1480	1691

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.74

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
34	20	21	16	13

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View Document</a>

### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 4.76

#### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
25	498	71	30	51

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance



- 3.Mechanisms for submission of online/offline students' grievances**  
**4.Timely redressal of the grievances through appropriate committees**

**Response:** D. 1 of the above

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 0.62

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
14	5	4	7	0

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 72.09

#### 5.2.2.1 Number of outgoing student progression to higher education during last five years

**Response:** 700

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**Response:** 34.74

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
20	23	38	12	15

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
35	72	114	42	66

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 11**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	2	2	5

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

Student council play a vital role in the democratic process of any educational institution. Arya Mahila Post Graduate College student council is constituted in the beginning of each session (October first week). The student councillors take active participation in the entire academic, cultural, sports, tour, extension activities of the college. They are being given representation in various committees of the college and administrative bodies to improve the student amenities and finally to bring a change in their career and personality. Student councillors help the administration in smooth conduct of student activities in the campus. Student representatives coordinate with the departments in organizing seminars, workshops for the academic growth of the students and to encourage innovative and creative skills of the students. Arya Mahila Post Graduate College student council is equally participative in the college cultural activities like fresher party, college youth fest (Medha), University youth festival (Spandan - B.H.U.), fare well party etc. They organise Shramdan, blood donation programmes, plastic free environment on the campus to improve the cleanliness and greenery and the maintenance of peace and harmony among campus community in general and student community in particular. Student tour to different historical places across the nation is being organised with the help of student councillors. The institution's discipline, law and order, ragging free campus are the prime concern of the student council of the college. Student grievances are redressed on the ground level by the student council itself. The college level celebrations like independence and republic day is being celebrated every year with the help of student councillors. Sports activities are being undertaken with the assistance of student councillors.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 16

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	18	22	23	15

<b>File Description</b>	<b>Document</b>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

Alumnae association of Arya Mahila P.G. College is making rigorous efforts to provide its alumnae a healthy platform to share their experiences with each other. It has been registered in the year 2018-19 to empower the association to reunite its alumnae to make them feel that they are still part of this college. Every year alumnae association invites its alumna for alumnae meet and also felicitates them on this occasion . Our alumnae make monetary contributions for the development of the college . Through different meets organised by the association the spirit of companionship and co-operation among the new and old students as well as teaching staff is being developed.

The association maintain and updates the database of all the alumnae of the college to interact with them and to utilize the rich experiences of alumnae of the college for the benefits and progress of the present students and provide guidance to the present students in their endeavour for better employment and higher studies.

Alumnae association also organises seminar, debates, workshop, cultural and social welfare events.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** A. ? 5 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

With the aim to educate and empower girls, Arya Mahila P.G. College was founded by Smt. Vidya Devi, a visionary educationist and disciple of great saint Maharishi Gyananand.

##### Vision Statement:

Unfolding the potentiality of women, to make them self-reliant, empowered and proud citizens of the country.

##### Mission Statement:

- To provide infrastructure for successful conduct of Academic and Professional Programmes in the Institution.
- To create conducive environment for promotion of quality education and training in the Institution.
- To orient them with emerging trends to compete in the global world.
- To help each girl excel in her capacity by careful guidance and counseling.

The Management committee is the highest governing body of the college. It is constituted as per the norms of the University Grants Commission and the directives of its parent body Shri Arya Mahila Hitkarini Mahaparishad (a Registered Society) Varanasi.

The participative and transparent administrative structure of the college includes the active participation of teachers and student representatives in running the college at each level of governance.

The participation of the teachers in the decision making body of the College gets reflected through the nominations of **Two Teachers** as teacher representatives and principal in the Management Committee of the College. Faculty Meeting is organized quarterly as a common platform for all Teachers, to share their issues pertaining to academics and to discuss plans of the institutional development.

The Perspective plan of the College is to achieve the status of 'Center of Excellence'. In anticipation of the goal and objective the College focuses on the following areas:

1. To conduct quality training for faculty with special focus on e-resources of learning.
2. To make efforts in Research and Development in related fields and disseminate the results of the same and other activities.
3. Continuous efforts for Up-gradation of institutional academic capacity and infrastructure.
4. Creative and innovative practices are done to provide facilities to students and functionality of the College.
5. To encourage MOUs with nearby institutions for capacity building and Collaborative work.
6. The Social responsibility of the college is to develop Girl Students as self-reliant, empowered and

proud citizens of the country.

In order to achieve the above mentioned objectives, the college is continuously engaged in developing and implementing its own strategic plans with the active participation of faculty, administrative staff and the management.

The efficient and effective implementation of the strategic plans and programmes of the college resulted in achieving the status of College with Potential for Excellence and the status of Community College by the University Grants Commission.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### **6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management**

#### **Response:**

The decentralization and participative management runs through the Management Committee to the Principal and through the Principal to the teachers. The departments submit their requisitions to the Principal after having discussions in the departmental meetings. The College offers financial assistance to organize lectures, seminars, workshops, Educational tour, Extension & Outreach Programmes etc.

With the objective to promote participative management in academic and administrative affairs of the Institution, the College ensures constructive participation of the teachers at all levels of committees and cells including Governing Body of the Institution. The teachers are nominated as Co-ordinators and members in different committees functioning for the Academic and Administrative governance as Internal Quality Assurance Cell(IQAC), College Committee, Library Committee, Purchase Committee, CPE Committee, Prevention against Sexual Harassment Committee, Anti-Ragging Committee, Grievance Redressal Cell for student, Cultural Committee, Sports Committee, Women Cell, Green Cell, Alumni Cell, Research Cell, Faculty Development and Empowerment Committee, Admission Committee and many more.

The College committee plays a pivotal role in the functioning of the college. The committee takes decision in several subjects including academic calendar, conduction of classes, examination and student discipline. The Library Committee which is comprised of the Principal, Manager & senior faculty members of the College works to develop library as the best learning resource of the college. It also discusses the purchase requirements raised by different departments and finally instructions are given to the librarian to make the purchase. The Faculty members are allowed to purchase books on their own with the consent of the Principal as and when required to enrich the College library as well as departmental libraries

#### **Response: A Case Study**

**Faculty Meeting** is a platform where all the staff of the college participate and express their views and

opinions. On this platform all members discuss, deliberate on various issues in a free and frank manner and decisions are taken concerning the overall development of the institution.

Every year **Educational Tour Committee** organizes tours for students of the college to make them aware of historical place, culture and heritage. Committee members look after the students in the tour and resolve their problems independently. By active participations the students learn to be independent and self-disciplined. They develop team spirit also. The Committee and the students are given space and freedom to take decision regarding the venue, the travel and the other nitty-gritties of a tour. This is a platform which provides students to develop leadership quality, managerial skills and decision making.

For setting up a **Museum** in the department of AIHC in year 2017-18, the faculty members of the department were deputed to visit Delhi for procurement of statues, idols and all the auxiliaries required for the establishment. All the items were procured and later on the whole expenditure with receipts were submitted to the College and finally approved by the Principal and the Management Committee.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

Arya Mahila P. G. College strives to achieve the status of 'Centre of Excellence'. In anticipation of the goal and objective the College focuses on the following areas:

- It takes efforts to conduct quality training for faculty with special focus on e-resources in teaching - learning.
- To enhance Research and Development in related fields and disseminates the results of the same and other activities. It makes efforts to introduce Ph.D. Programme in rest nine subjects.
- Up-gradation of institutional academic capacity and infrastructure. More academic, cultural and sports programmes at National /International level.
- Plan to run more vocational/skill development programme in the College.
- To support creative and innovative practices in terms of functions and facilities.
- To motivate faculty members to undertake various research projects from funding agencies.
- To create network with nearby institutions for capacity building and collaborative work.
- To extend more extension and outreach programmes in neighbourhood community and in remote areas.
- Under Green Initiatives, the College will strengthen more water conservation resources, solar energy panels, sensor based energy conservation, water recycle and solid waste management system.

The College has effectively implemented plans to strengthen the College. College has sponsored minor research projects of Faculty members for their enrichment under CPE scheme.



- College sponsored Research Projects under CPE scheme to 04 faculty members in academic session 2016-17.
- 11 more faculty members were given research projects in academic session 2017-2018.
- In session 2018-19 College sponsored two more research projects under CPE scheme.
- On the basis of the output of the projects granted to the faculty, the Management committee has decided to give 5 more projects to the faculty members in the forthcoming session.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

#### **Response:**

The Apex Policy Making body of the college is the Management Committee. It consists of twenty one members including the President, Vice President, Manager, Principal, two senior professors from affiliating University nominated by the Vice Chancellor, teacher's representatives and other members.

The meetings of the Management Committee are held quarterly to take all the policy decisions. The day to day affairs of the College are managed by the Principal.

All the Academic matters of the College are initiated by the faculty and finally approved by the Principal of the College. The various committees write to the Principal for finalizing the various policy issues.

As the Organogram reflects, the Principal takes suggestions from all the departments in academic purposes including librarian for library matters. The librarian reports to the Principal for financial and administrative matter. The Administrative Officer assisted by Section Officers, takes care of all the administrative and financial matters in consultation with Principal & Manager.

The appointment and service rules followed by the institution are as per UGC/Banaras Hindu University norms. The selection committee consists of the Principal, Chairperson (President of the College) or his Nominee, Teacher In-charge of the concerned department, Vice-Chancellor nominee, SC/ST/OBC observer, two subject experts (external) and one subject expert (internal). The non-teaching staff is recruited by the Management committee through written (skill) test.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

Arya Mahila P.G College has effective welfare measures for teaching and non-teaching staff. It adopts UGC guidelines and the rules framed by affiliating University i.e. Banaras Hindu University. The College has been following UGC mandate in extending welfare measures to the full-time teaching & non-teaching fraternity. These include GPF, LTC, Children Educational Allowance, Group Insurance, Medical reimbursement, Casual leave, Special casual leave, Maternity leave, Paternity leave etc. However, these facilities are not applicable to the temporary faculties except ESI and EPF. Same is the case with SFS (Self-Financed Scheme) faculty (except Duty Leave and financial assistance up to 2500). However for SFS (Self-Financed Scheme) programme, Separate Service rules/procedures are implemented.

However for teaching and non-teaching staff who had joined after 2004, NPS is applicable to them. The teachers are extended the facility of Duty Leave along with financial assistance up to Rs.2500 for attending seminar/workshop. For physical & mental fitness of the staff, the facilities of yoga, gymnasium and cultural evening are arranged by the College.

Non-teaching staff is also benefited with the welfare schemes which are applicable to them. Besides giving advance at the time of marriage of their daughters, provision of free bicycles to class IVth employees to commute is provided to them.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 3.29

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	04	05	05	1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 4.8

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	6	5	7	4

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

**Response:** 27.36

#### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
37	6	25	47	10

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

**Response:**

Institution has proper Performance Appraisal system for teaching staff. All teachers fill a format for Teacher Appraisal Report every year. The format focuses on the following indicators. – innovations and contribution in teaching, research experience & training, seminars conferences, symposia, workshops attended/organized, published work, examination and evaluation work, participation of teachers in BoS/academic council, extension work/community services, contribution to corporate life and membership of professional bodies etc.

At the time of their promotion also the teachers fill Application Form which includes records of direct and ICT enabled teaching, examination and evaluation, administrative work of the college, publications, research and projects, participation/presentation in seminars and workshops, conduction in co-curricular and extracurricular activities etc. to calculate API scores.

Teaching staff get promotion through Career Advancement Scheme (CAS). They get promotion by following Rules & Regulations which gets modified from time to time by UGC. To avail the benefit of promotion, there are marks divided into various sections which each and every teacher has to fulfil. They have to attend Orientation Course, Refresher Course, Short Term Course, Workshop, seminar, conferences and symposium. They have their research papers published in UGC listed and UGC CARE listed Journals, Peer Reviewed National and International Journals etc. They should have publication of books to their credit. They should organise seminars, conferences, and workshops at National & International levels. They should be the member of the professional bodies as well. They have to contribute in extension, outreach and in collaborative activities. From Assistant Professor Stage 1 to Stage 2 & from Assistant Professor Stage 2 to Stage 3, teaching staff goes through screening for promotion. From Assistant

Professor Stage 3 to Associate Professor Stage 4 teaching staff has to face Interview/ Screening.

Performance Appraisal for non-teaching staff is also undertaken by the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

College has a system of Internal audit mechanism and there is a system that before payment of any expenditure all vouchers are approved by the Principal.

**Internal Audit:** For internal audit, college has constituted an Audit committee under the chairmanship of Principal. Internal audit are undertaken half-yearly, the period being April- September and October-March.

The Committee gives emphasis to all fiscal affairs related to the college such as-

- Revenue expenditure
- Capital expenditure
- Fixed Assets
- Accounts Voucher
- Bank Reconciliation
- Students data and fee collection

During the process, if the committee raises any objection, the accounts department takes cognizance of it.

**Annual Statutory audit** is done by a Chartered Accountant Firm appointed by the Management Committee of the college. They conduct audit as per the norms and standards prescribed by ICAI. Auditors verify and certify the entire Income and Expenditure and the Capital Expenditure of the College. Auditors do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Further any observation and discrepancies observed during the audit has been rectified and corrective measures have been taken by the college.

**External Audit:** The accounts of the College will be open for Audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2017.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 9.74

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.573	7.0	1.0	1.17	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

From time to time the College has been evolving various strategies for mobilization of fund requirements. At present 95% of the grants are made available by the UGC as the maintenance grants. Rest of the 5% fund is managed by the College. From the financial year 2020-21, as per the instruction of Ministry of Finance College has opened an Assignment account under the Treasury Single Account(TSA) in Reserve Bank of India.

The Student's fee is the other source of resource mobilization and the other expenses are met by it under the SFS (Self -financed scheme). In addition, the college also has corpus fund of Rs. 7.00 crore.

For optimum utilization of the resources based on the requirement of the departments and administrative wing, provisions are made in the budget, which is prepared by a team of experts under the supervision of Section Officer (Accounts) & Principal of the College. Funds sanctioned are deployed on different heads of Expenditure in accordance with the approval of Management Committee constituted by the Arya Mahila Hitkarni Mahaparishad, time to time for efficient use of the funds/grants received from UGC & College. The College follows 100% transparent system for utilization of funds. The grants issued by UGC are mainly invested for value adding contents as staff's salary, Pension, Academic and Infrastructural development. All expenses of contingent nature are spent from this fund after getting approval from Manager and Principal and later on finally approved by the Management Committee of the College.

**Resources mobilization is also driven by following action:**

- 1.Funding from Alumni.
- 2.Students Fees.
- 3.Bank Interest on Corpus Fund.
- 4.Other Activities (rather than students)

**Fund Utilized under the “College with Potential for Excellence” Scheme:**

- 1.The fund is been allotted for innovative teaching, learning patterns which covers training programme for teachers & other staff which enhance overall quality delivery education.
- 2.Funds are well utilized to maintain routine activities, administrative expenses, maintenance of machines /equipments used in college under CPE Scheme.
3. Spending funds for upgrading our library facilities which includes books & journals under CPE Scheme.

Ultimate aim of resource & optimal utilization of resources is to make a landmark name Arya Mahila P.G College in terms of Quality education, safe & healthy college environment as well as for over all positive development of students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.5 Internal Quality Assurance System****6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes****Response:**

Internal Quality Assurance Cell (IQAC) has contributed significantly in quality enhancement of the Institution through its various quality assurance strategies and processes. IQAC of the college makes constant endeavors to institutionalize processes and practices to benefit its students, staff and other stakeholders. To promote discourse and interdisciplinary debates in the emerging areas of global relevance “Vimarsh- A forum for creation and transfer of knowledge” has been established by the college. The scholars of National and International repute are invited to share and discuss their knowledge on the platform of Vimarsh. It includes areas like Entrepreneurship/life Skills, Intellectual Property Right, Universal Values (Truth, Righteous Conduct, Love, Non-Violence and Peace), National values, Human Values, National Integration and Communal Harmony, etc. Seminars, Lectures and dialogue sessions were organized under this forum. Scholars from the different parts of the country and abroad are invited to share their ideas, best practices, culminating innoble creative ideas and many more. This platform played crucial

role in the academic enrichment and empowerment of faculty, research scholars and students alike.

Internal Quality Assurance Cell (IQAC) of Arya Mahila P.G. College developed a systematic and structured feedback mechanism to collect feedback from various stakeholders i.e. Parents, Alumni and Students. Feedback mainly focuses on Course Outcome, over all environments of the college and teaching methodology used by faculty. IQAC also assures for successful conduction of Student Satisfaction Survey (SSS) to acknowledge about the problems faced by students at various levels. Self-assessment of the Institution helps IQAC in planning various activities and training programmes. IQAC encouraged and executed workshops on e-content development as MOOCs and SWAYAM, NAAC preparation, Capacity Building workshop for the faculty and students, also various training programmes as computer training, software training programme etc. for office regularly. Feedback system based on multiple choice items to access the responses from all stakeholders. The feedback analysis proves helping aid in further strengthening of the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

Internal Quality Assurance cell (IQAC) of the Institution consistently strive to enhance Teaching, learning and evaluation process of the college. The IQAC takes initiatives to implement innovative methods in teaching and to facilitate the faculty to update their knowledge. IQAC ensures maximum use of PPT and smart boards while teaching. There are many ICT enabled classrooms which help in better teaching learning through interaction and experience. Seminars, Workshops and Lectures are organized from time to time on relevant topics to develop all aspects of students. IQAC ensures that traditional teaching methods are combined with innovative methods to make the learning experience more unique. The remedial classes (especially for slow learners) and mentoring of students conducted by all the departments of the college are helpful for students for improving their performance. The college has established one more well equipped computer lab (300 computers) to encourage ICT enabled learning.

The IQAC also ensures that college library uses e-resource facilities available in library like N-LIST and DELNET. Faculty usually use Innovative teaching-learning methodology through e-books, e-assignments and other web resources (e-Journals, educational sites like e-PG Pathshala, you tube channel, IGNOU gyan darshan, gyanvani etc.). Library staff makes the students aware and guide them to access e-books and e-Journals. College Library provides digital writing assistance tool for Students, Research Scholars and Teachers to check grammatical mistakes.

IQAC has also developed Annual Internal Quality Assurance System (IQAS) of the Institution and



constituted Academic Administrative Audit (AAA) Committee to improve the quality of academics and administration. The Committee worked in following areas – a) Understanding and evaluating the existing system and assess the Strength, Weakness, Opportunities and Challenges of the Departments and Administrative Units and to suggest the methods of improvement b) to identify the challenges in the existing administrative mechanisms and to propose the academic and administrative enhancement etc. c) to evaluate the optimum utilization of financial, human, ICT and other resources and d) to suggest the methods for continuous improvement of quality education, keeping in mind the criteria and reports by NAAC and other bodies. The AAA committee included internal as well as external members. Strength and weakness of all concerned areas are properly evaluated through this audit. The recommendations of the audit are presented in IQAC and governing body of the institution for necessary action.

***Incremental improvements during last Five years/post accreditation quality initiatives :***

The college has ensured various quality initiatives during last five years. The main incremental improvements in academic and administrative areas are-

1. The College extended its infrastructure with new building which includes 10 more Class-Rooms, extension of Library, Multi-Purpose Open Hall, Computer Lab of 300 Computers, wash room and drinking water with water cooler & R.O. on each floor of new building.
2. The college has been awarded the status of 'College with Potential for Excellence' (CPE) in 2016. This has enabled college to initiate and enrich research environment and ICT enabled teaching learning of the institution.
3. New P.G. Programmes and Under Graduate Diploma in Computer Application (UGDCA) are introduced.
4. Diploma courses are introduced under Community College (UGC).
5. New computerized library, with INFLIBNET facility and latest books and journals (National & International).
6. For strengthening ICT enabled teaching-learning more ICT enabled classrooms and conference hall.
7. Establishment and Up-gradation of Home Science Lab., B.Ed. Lab., Language Lab and Computer Lab.
8. Research and Outreach activities have been encouraged under CPE programme.
9. Rain water harvesting system, Solar Panel and Lift for physically challenged students and Staff.
10. Gymnasium, Sports ground and Transport facility for the students.
11. Registered Alumni association contributing in the development of the college.
12. Expansion of canteen for students and staff & crèche Facility for staff.
13. College has acquired ISO Certification in Quality Management, Energy Management & Environment Management.
14. An Archaeological Museum is established for Department of A.I.H.C. & Archaeology.
15. E-lobby of Bank of Baroda is established in campus to provide banking facility to students.
16. Establishment of AAA (Academic & Administrative Audit) for assessment of policies & strategies and to enhance academic qualities.
17. College is recognized as District Green Champion from MGNCRE, Ministry of Education Government of India.
18. College has received certificate of Disabled Friendly Campus.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** A. All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

Arya Mahila PG College is a historic women's college founded in 1956 by Smt Vidya Deviji an ardent follower of swami Gyanand Maharajji with the objective to empower women through education and the college since its inception has been dedicated to the gender issues and has grown-up now in a big center of women's education of eastern India catering to the demands of the society. The college has its locational advantage of being situated in the heart of the city and has easy access from the railway station and bus station therefore it caters to student diversity and covers girls largely of weaker sections coming from different regions. College has emphasis on inculcating the rich cultural values of our land and at the same time moulding the students to be able to meet the challenges of globalized world.

**Academic:** One added advantage of the college is that it fulfills PRIMARY to HIGHER EDUCATION under one umbrella along with vocational courses being offered within the premises. College has IGNOU centre to meet the challenges of the students who fail to opt for regular classes. College has adopted inclusive approach towards gender equity and has undertaken numerous academic discourses through seminars, workshops, conferences and training programmes. College undertook "Capacity Building Workshop for Students" under the aegis of IQAC a computer training programme from 11-15 march 2019 and 350 students were benefited. College has been awarded the status of COLLEGE WITH POTENTIAL FOR EXCELLENCE (CPE) in 2016 under which research projects were given to the college faculties to work on gender issues and faculty development workshops were undertaken for the enhancement and growth of the faculty by which the students of the college were ultimately benefitted by a new orientation towards the gender issues. The institution follows BHU syllabus which accommodates papers on gender sensitization in Political science, History, English, Hindi and other departments.

**Facilities:** College is very much conscious and sensitive about the gender issues and college has taken sufficient steps to ensure the safety and security of the students and to provide a conducive environment for effective learning. College has proctorial board, cctv cameras (103), transport facilities and all women's bank within the premises of the college. College being a women's college who are generally affected by many health issues, college administration ensures regular health checkups of the students and elementary medication is provided on campus itself. Sanitary vending machines are installed at three places in college building for students. Scholarship is provided to deprived students and other assistance to cater to diverse student community.

College organizes various on campus and off campus activities on gender issues throughout the year to sensitize students. Five NSS units of our college also organize number of gender awareness campaigns to address the issue. Overall the institution provides a very congenial and cordial environment for girls coming from far off regions.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** B. 3 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

College has adopted conscious efforts for waste management at all levels possible. Waste management is based on 3R waste management technique (Reduce, Reuse and Recycle). For solid waste management, college has limited scope still all forms of bio-waste of the college are used for making compost. All classrooms, staffrooms, offices, library and laboratories are provided with dustbins for effective garbage disposal all around the campus. Solid waste is categorized in two and separated in dustbins : biological waste and non-biological waste. These wastes are collected and disposed of by Nagar Nigam Varanasi.

For liquid waste management college has ensured proper drainage system to water the green space

available.

For e-waste management college has a mechanism to report the working conditions of all electronic devices and the non-repairable items with the current status are listed for renovation and rest are systematically recorded and sent to scrap dealers for safe disposal.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

**Response:** Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

**Response:** B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:** C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Arya Mahila PG College is pledged to have an inclusive and harmonious environment in the campus where students coming from diverse backgrounds get a healthy environment for the development of the personality of the students. The College is a most sought after college for students coming from eastern U.P, Bihar, north-eastern states and other regions. Student taking admission represents different regions, culture, language, caste and socio-economic backgrounds. The students develop an inclusive outlook towards diversity and learn to adjust and cohabit with different background students. They come to know how to be tolerant and sensitive to other's culture and religion. College celebrates the multilingualism, diversity of students through various activities conducted by all the departments of the institution. To inculcate sensitivity and empathy towards all diversities college organizes youth festival called MEDHA in the month of February which accommodates the culture of different parts of India and consequently the college winners participate in the BHU Youth festival called SPANDAN. College has SPIC MACAY chapter since 2010 under which the Indian culture and heritage is being promoted among the students. College has MOU'S with different bodies to encourage tolerance and harmony among students for example college has MOU'S with AUROBINDO SOCIETY under which various workshops and camps are organized for students in and off campus. College has collaborated with INTACH and has organized activities to promote pluralism and is planning to have MOU with the same. The college administration also promotes the diversity among the college staff and ensures that they are adequately represented in all the committees and functioning of the institution. The academic calendar of the college incorporates the festivals and days of all the religion and culture and it's celebrated with equal zeal and zest. Hindi bhasha pakhwara, matri bhasha diwas are also celebrated to promote linguistic diversity. The national festivals like Independence day and Republic day are celebrated with great fervor and zeal and we celebrate the diversity of India.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

### 7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

#### Response:

Arya Mahila PG College annual academic calendar incorporates all the national important days and accordingly it's celebrated to inculcate national values in students. The brochure of the institution displays the duties and responsibilities of the students to develop them to become a responsible citizen of the nation. The different departments of the college organize lectures and seminars to make the present generation aware of the philosophy of the national leaders of our nation. Various voter awareness programmes and campaigns were organized in and off the campus. In order to bring awareness regarding constitutional duties college students organize Kartvya Bodh Pakhwara under which various activities are organized in campus. The college has always responded to national developments and accordingly organized peace rallies and nukkad natak on the concerned issues. College celebrates EKTA DIVAS on 31st oct every year to promote harmony among students. College celebrates Gandhi Jayanti on 2nd oct to inculcate gandhian philosophy of ahimsa and satyagraha in students. The institution organizes lectures on the vision and mission of the founder personalities of the institution to promote the Indian cultural values. The Five units of NSS of the college promote the nationalistic spirit and prepare the young generation to be able to meet any kind of national calamities. Extension activities are undertaken under NSS to grow consciousness among people on women issues, health related issues and on cleanliness like "Clean India". NSS has organized motivational rallies on "Clean Kashi and Green Kashi". Some of the extension activities are to promote ethical values, unity and integrity of India and for this a march on unity was organized on the birth anniversary of Sardar Vallabhbhai Patel.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>

### 7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above



File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

### 7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

#### Response:

The success of the college is emanated through its core values manifested in moulding the students into virtuous citizens of the nation and enabling them to realize their potential as the responsible youth in dispensing their fundamental duties. The Institution celebrates national festivals to remember and salute the sacrifices of our freedom fighters and reaffirm the spirit of national integrity and prosperity. The birth and death anniversaries of the eminent personalities are observed every year in the honor of their accomplishments and contributions to the progress of our Nation. This is an opportunity to infuse the virtues of the great leaders into the young minds that help in transforming every child into a burning candle and illuminate the lives of the others. Along with the academic and curricular activities, the institution provides different platforms for students to develop their personality and to provide exposure to different national and international issues and challenges of the world and society. College has taken initiatives in organizing extension activities in the neighborhood community to sensitize students to social issues and holistic development. The college exercises these initiatives through curriculum, cultural and extension activities on different fronts. The College follows the following days in academic calendar -

S.No	Date	Name of the day
1.	12th January	National Youth day
2.	26th January	Republic Day
3.	19th February	Ravidas Jayanti
4.	8th March	Women's Day
5.	14th April	Ambedkar Jayanti
6.	19th April	Good Friday
6.	5th June	World Environment Day
7.	21st June	Vishwa Yoga Diwas
8.	15th August	Independence Day

9.	22nd August	Idu'l Zuha
10.	26th August	Rakshabandhan
11.	29th-30th August	National Sports Day
12.	2nd September	Krishna Janamastami
13.	5th September	Teacher's Day
14.	14th September	Hindi Diwas
15.	24th September	NSS Foundation Day
16.	14-21 September	Hindi Phakavara
16.	2nd October	Gandhi Jayanti
17.	31 October	Ekta diwas
18.	4th November	Smt. Vidya Devi Nirwan Diwas
19.	14 November	Children's day
20.	23rd November	Guru Nanak Jayanti
21.	25th December	Malviya Jayanti and Christmas
File Description		Document
Link for any other relevant information		<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years		<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**BEST PRACTICE - A****1. DEMOCRACY AS THE CORE VALUE OF THE INSTITUTION**

**2. OBJECTIVES OF THE PRACTICE-** ARYA MAHILA PG COLLEGE has always lived up to the spirit of democracy in spirit and soul and wants to inculcate the same democratic values among the students through the academic and non- academic activities. The students coming in college are at the crucial stage of growing up and formation of democratic concept in its real sense at this very juncture is required. With this objective every year student council election is held in a very democratic and transparent way and student participation in different committees of the college is ensured. The decision making process of the institution is a collaborative effort and through consensus taking all the stakeholders in the process. Curriculum delivery with learner centric approach, mentoring the students and inculcating universal values in them and preparing them for global competencies is the objective of the institution.

**3. THE CONTEXT-**College takes the pride of the fact that Arya Mahila PG College is a prestigious and historic college for women established by a woman visionary Smt.Vidyadevi ji to empower women. College with more than 2700 female students is being successfully run by a woman principal with more than 85% staff being women. It strives to accomplish its vision effectively through GOOD GOVERNANCE. The decentralized & participative management of the Institution operates through the involvement of all the concerned stakeholders in the governance of the institution. College is basically run by Arya Mahila Hitkarani Parishad and college faculty gets representation in it. Transparency and integrity is maintained in academics, administration. College has one area of distinction on which the vision and mission of the institution is based is its democratic values and to realize this goal the institution has set its priorities at all levels.

**4. THE PRACTICE - *Academics:*** College follows the UGC guidelines in academics and administration and since the college is admitted to the privileges of BHU the syllabus and curriculum, admissions and examination takes place in the university body with our college faculty being the member there. Some of our faculties are member of the governing bodies of the university. College has a fully functional IQAC CELL to ensure internal quality assurance and accordingly all the sixteen departments have their own departmental IQAC committees. College has a College Committee of the senior most faculty members for college policy matters. College holds regular Faculty Meetings throughout the year for democratic participation and conflict resolution of the staff of any nature. Policies are discussed and problems are addressed here and are provided with solution. Faculty Meeting Committee is a democratic platform which is a forum for scrutiny, assessment, evaluation and improvement in governance. It is a module for conflict resolution. College has other 58 functional committees in different areas with faculty representatives, non-teaching representatives, student representatives etc. College constitutes Student Council body every year to give adequate representation to students on all platforms. College has a fully developed and functional Alumni Cell which organizes their programmes every year to involve the alumnus in the growth of the institution. The institution in its academic endeavour involves all the concerned stakeholders at every stage.

Feedback is taken from all the stakeholders on regular basis to judge and evaluate the progress of the institution and accordingly policies are formulated to meet the demand. The sixteen departments of the institution hold Parent-Teacher meeting in the even semester of every year to involve the parents as the stakeholders and to get their involvement in the democratic functioning of the institution and get their feedback to be incorporated as and where required.

On the onset of the session academic calendar committee prepares the academic calendar of the institution to be followed and accordingly all the departments are asked to submit their departmental academic calendar by holding their departmental meetings and finalizing it with consensus. All the sixteen departments of the college submit their timetable of the courses of the semester again only after holding their departmental meetings. Student centric approach is also democratic and friendly where teacher students are in Mentor-Mentees relationship, student grievances are addressed in a very cordial atmosphere.

**Administration:** Accountability is ensured among the management, faculty, administrative staff and student fraternity for every decision made. The entire administration is transparent as per policy and goal. The manifestation of value system is reflected in recruitment policy by providing equal opportunity to all. The elements of Good Governance are the hallmark of our college with the objective of Holistic Education and social commitment.

**5. EVIDENCE OF SUCCESS-** The objective of inculcating democratic values in the students and to run the institution on the principle of good governance is a complete success as the college administration is able to achieve its benchmark in its day to day functioning. This conclusion is derived from the success of the some of the committees and cells report and could be derived by the feedback of the various stakeholders of the institution. The Alumini cell of the college has been doing a wonderful job all these years which again is the indicator of the success of the democratic functioning of the college. Student Council election and students participation in it is again an evidence of the success of the practice. The involvement of the all the concerned bodies in the governance of the college is achieved which indicate the success of the practice.

**6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED-** Usually any practice is a success still there are some challenges that are to be faced like it hampers the basic teaching learning process of an educational institution. To involve all the concerned stakeholders in the governance of the institution number of meetings are arranged which consumes a lot of time and energy and it delays the decision making process. Ensuring the availability of all the members of the society is another challenge that is being faced. There is always very poor response from the parents of the students of the college in the parent-teacher meeting being held in the college.

## **BEST PRACTICE - B**

### **1. WOMEN HEALTH PROMOTION:**

#### **2. OBJECTIVE-**

Arya Mahila PG College takes pride in being a women's college with more than 2700 strength coming from different section and regions of India. Women are generally vulnerable to different health problems and issues which need to be addressed. College assuming its responsibility towards the society and nation has tried to address this issue with the objective of making our coming generation more aware and conscious about their health because a healthy body has a healthy mind.

### 3. THE CONTEXT

Arya Mahila PG College administration realizing the fact that large section of the student seeking admission are coming from weaker section of the society who are anemic and very much prone to different disease. Therefore college administration has ensured the availability of a doctor in the college campus. The teaching and non-teaching staffs are provided health coverage as the college has MOU'S with the leading hospital of the city to ensure the best medical facility to the staff. The different departments of the college hold regular health camps, health check-ups for students. They also organize lectures and workshops by inviting medical experts of different fields to bring awareness among students about health hazards.

### 4. THE PRACTICE

- Tejaswini- A Cell for Women's studies & Development organized many lectures on Menstrual Hygiene among women.
- Sanitary napkin vending machine - Four sanitary vending machines were donated by different clubs and they are installed with in the student's washrooms in the campus .

- 1.14/09/2018 Installation of sanitary napkin vending machine by Rotary Club Elite (Ground floor)
- 2.4/10/2018 Installation of sanitary napkin vending machine by Lions club (First floor Old building)
- 3.13/10/2018 Installation of sanitary napkin vending machine by Rotary club central (First floor - New building)
- 4.27/10/2018 Installation of sanitary napkin vending machine by Rotary club Varanasi (Second Floor)

- National seminar was organized by department of Psychology on 25th Feb. 2019 on the topic "Menstruation awareness and management in the contemporary context". Key speaker was Mrs. Maya Singh, founder of happy periods, associated with Manya Welfare society, Delhi. The seminar was quite useful and informative for the students. The myths were discussed and the fact were told related to periods, needed hygiene during menstruation, with special focus on diet with nutritive value and made aware about the fact due to deficiency in nutrients can cause disturbance in menstrual cycle. Benefits of yoga and recommended asana during period were discussed and demonstrated. 106 students attended this lecture.
- Health and Hygiene unit organized a lecture on sanitation which is delivered by Mrs. Ankita Mishra on 28/02/2019 in collaboration with Procter and Gamble. One hundred five (105) students attended this awareness lecture.
- Department of Home Science, Health & Hygiene unit and Tarani foundation of life, Varanasi jointly organized an awareness program on "Generic Medicine and menstrual sanitation" on World Health Day (01/04/2019). One fifty four student participated in this programme.College has organised one day health programme in collaboration with Tarini foundation. Mr. Sidhhartha Nath Singh, Health Minister, U.P Government was the key note speaker of this programme. He promoted Jan Aushadhi programme launched by Honourable Prime Minister. He explained the benefits of Generic medicine. Members of Tarini foundation distributed 100% biodegradable sanitary napkins to the students and they selected few pharmacists as Jan Aushadhi Mitra.
- One day International seminar was organized by the Department Home Science on January 19, 2019 on "Dietary Management in Non-communicable Diseases ". Three Technical Sessions were planned in this seminar.

- Anaemia free campus - Under Anaemia Mukta Bharat campaign being run under "Rashtriya Poshan Abhiyan" by Ministry of Women and Child Development, Government of India, Home Science department of Arya Mahila PG College has taken initiative to make the college anaemia free campus .Department of Home Science with Health and Hygiene Unit has jointly organized a lecture on "Thalassemia disease: Prevention and Cure" delivered by Miss Nikita Aajwani, Founder, **Let's Help Some 1** (N.G.O.) on 06th Sep. 2018. One hundred thirty one (131) girls were benefited by the lecture. Problem of Thalassemia was demonstrated to the girls through small video clipping. Students were made aware about identification and solution of the problem. Girls were promoted to donate blood for the Thalassemic patients. All faculty members of the department participated in this lecture.
- One day 'Continuous Medical Nutrition Education (CMNE)' on Anaemia Mukta Bharat was organised on 15th April 2019 in collaboration with Indian Dietetic Association, Lucknow Chapter and Department of Home Science, Arya Mahila P.G College. This Programme was under banner of Rashtriya Poshan Mission.

## 5. THE EVIDENCE OF SUCCESS

This initiative of improving the health conditions of the students of the college has been a thorough success as the college students now face no problem as there is availability of a doctor on the college campus to meet any causality and there are sanitary vending machine on all floors for the student. The lecture organized time to time has been equally successful as there was a good turn-up of students. Under UNNAT BHARAT ABHIYAN the college students contributed to the society also.

## 6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

The campaign of making the college ANAEMEIA FREE CAMPUS did face some challenges. As the college didn't have its own apparatus for blood checkup of the students it was to be hired from outside which increased the financial burden of the college as the students are largely from poor and weaker section and cannot afford to get it done. Under Jan Aushadhi Programme only limited medicines are distributed which fails to cater to the demand of the students. In Unnat Bharat Abhiyaan the students poor participation is due to lack of any kind to incentive for the students. This can be provided in the form of certificate or credit to their merit by UGC.

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

## **Social Responsibility and Community Development-**

Social responsibility is inbuilt in the vision and mission of the college founders. Service is one of the core values of the institution and hence plans various activities to foster social consciousness among the students. It firmly believes in being a channel to serve the needs of the society. Realizing the demand and need of the subject college has a community development committee to coordinate and monitor the work.

Arya Mahila PG College realising its social responsibility has always given prime focus to develop social consciousness with the objective to motivate the students to act with responsibility towards the society to preserve human and environment resources. One of the notable areas of distinctiveness is the extension and outreach activities of the college. The different departments of the college both PG and UG emphasizes reaching out to the different marginalized sections of the society with special focus on research and extension. The institution strongly believes in taking the teaching and learning beyond the four walls of classrooms and focusing on the application of the training and instruction to the community at large for improving the status and quality of life of the people in general. The institution being a women's college is a pioneer in women's education and empowerment and through extension and outreach activities reaches out to the womenfolk of the community. Recognizing it college has undertaken following steps -

**A. UNNAT BHARAT ABHIYAN** : Arya Mahila P.G. College has been enrolled in Unnat Bharat Abhiyan a flagship programme of MHRD and the College has adopted five villages of Kashi Vidyapeeth block in consultation with district collector for rural development, to take care of women and children welfare and their education, health and hygiene, sanitation etc. The name of adopted villages are - Bhullanpur, Nathupur, Lakhanpur, Jalalipatti and Hariharpur

Under UNNAT BHARAT ABHIYAN the principal and the faculty attended Orientation programme on 25th April 2018 and UBA programme was formally launched by Shri Prakash Javedkar Ji honorable Minister HRD. Under UBA the College appointed Dr. Richa Mishra as the Nodal officer of the scheme and she undertook Swachha Bharat Summer Internship at Bhullanpur from 6th June to 6th July, 2018. Apart from sanitation girls were educated about menstrual, health & nutrition and various other govt. schemes of rural women like Janani Suraksha Yojana and others. 135 students of college participated in this programme and they trained children between 1-10 yrs by demonstrating technique of hand wash given by WHO. The students informed and sensitized village women for facilities provided by PHC and Asha workers.

**B. ANNAPURNA ANNA KSHETRA TRUST** - Home science department is working in collaboration with Kashi Annapurna Anna Kshetra Trust for giving one year free diploma in Cutting and Tailoring to the poor and needy girls and women. Trust provides them free sewing machine every year.

### **C. YOUTH EXCELLENCE PROGRAMME -**

College has MOU with Aurobindo Society, Pudducherry and a large section of the faculty are member of this society. The college and the society have been working together for many years to motivate the youth and to connect the young generation with the nationalistic spirits, cultural and universal values.

**D.** The college has been purchasing furniture made by Prisoners of Central Jail of Varanasi for past many years and the college is also supporting poor schools situated in remote areas of Varanasi by providing furniture, reading material and other necessary items.

**E.COMMUNITY COLLEGE STATUS-** Arya Mahila PG College got the status of COMMUNITY COLLEG by UGC under NSQF( i.e National Skill Qualification Framework) in the year 2018-19. The College started two diploma courses-

1. One Year (Two Semsters) Diploma Course in Food Processing.
2. One Year (Two Semesters) Diploma in Information Technology.

In the session 2020-21 under community college Arya Mahila P.G. College, Varanasi also started P.G. Diploma in 'Counseling Practitioner Certificate' (One Year / Two Semesters).

**F.** College has five units of NSS which engages with local community to render their services throughout the year.

Impact on the Institution: Faculty and the students of the institution came to understand the rural realities, identified and selected the existing innovative technologies, spread awareness about various government schemes. The institution customize and implement the govt. schemes and implement as per local needs and the institution devise systems for smooth implementation of various govt schemes. It is a working and learning experience for the institution and the students. The institution works on a govt project and adds on with innovation. The institution empowers the deprived section of the society by giving them vocational skill. The students of our college keep visiting orphanages, old age homes, kiran society, ashrams to render their services to the needy.

The institution takes the responsibility to develop students with social responsibility and to take students beyond the four walls of the classroom and to work in virtual areas and understand the ground realities and enable the students to broaden their horizon and vision. College students keep organizing nukkad natak, rallies, short plays, swachchata abhiyan on the ganga ghats of Varanasi and many other such activities to engage with the community to address many educational and social issues.

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for appropriate web in the Institutional website	<a href="#">View Document</a>



## 5. CONCLUSION

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### Additional Information :

College offered various programmes like three years courses of B.A. (Hons.) in Arts and Social Sciences in 14 subjects, M.A. programme in 11 subjects, Two years professional courses of B.Ed., B.Com. and M.Com. with Ph.D. programme in 7 subjects. Under the banner of Community college, National Skill Qualification Framework (NSQF) College run Diploma courses in “Food Processing”, “Information Technology” and P.G. Diploma in “Counseling Practitioner Certificate”. College also runs UGDCA course for college students. Indira Gandhi National University (IGNOU) established its regular study Centre at the College in the year 2011, offering various programmes.

The College library is expanded and updated at regular intervals. The college publishes a magazine named ‘Sarjana’, a Journal named ‘Creation’ and a Newsletter. Add on attractions of the college are NSS, Sports, Medha Sanskritik Sankul, Computer Training Centre, Dance classes, Medical facility, Buddhist Study Centre, Gymnasium, etc. Besides, the college maintains good relationship with local communities to facilitate various extension activities for providing experiences of real life to students. We emphasize goal oriented mission and strive to achieve it.

Tejaswini- Women Cell, Jagriti – Counseling Cell, Grievance Redressed Cell, Anti Sexual Harassment cell, Anti Ragging Committee with Squad are support system of college to make students feel protected within the campus. Under the supervision of IQAC academic calendar is planned & implemented.

Alumnae meet, Parent-Teacher meet, SPIC MACAY (Society for the promotion of Indian Music and Culture amongst Youth), Vimarsh- A forum to transfer knowledge are regular features of college. The related activities are organized from time to time.

### Concluding Remarks :

College focuses on holistic teaching, timely evaluation and enhancing the quality of education. Fieldtrips are arranged to facilitate the experiential learning and to inculcate research temperament among students. ICT based teaching and learning is adopted and is supported by smart boards, LCDs, language lab, internet enabled systems and Wi-Fi enabled campus. The college plays a major role to assist the students in terms of skill development and employability areas.

Guest lectures, Seminars/Webinars, Workshops, Conferences and hands on training programmes are organized frequently by the college and departments.

The college has competent teachers who impart knowledge, skills and values to younger generation in the college. The college encourages its faculty to attend FDP’s, Refresher courses & Orientation programmes organized by the HRDC at regular intervals which enables them to hone their teaching skills.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p><b>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</b></p> <ol style="list-style-type: none"> <li>1. Academic council/BoS of Affiliating university</li> <li>2. Setting of question papers for UG/PG programs</li> <li>3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</li> <li>4. Assessment /evaluation process of the affiliating University</li> </ol> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above</p>																				
1.2.3	<p><b>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</b></p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>170</td> <td>252</td> <td>66</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>169</td> <td>252</td> <td>66</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	170	252	66	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	169	252	66	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
170	252	66	0	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
169	252	66	0	0																	
1.3.2	<p><b>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</b></p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>09</td> <td>14</td> <td>13</td> <td>08</td> <td>09</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>09</td> <td>11</td> <td>10</td> <td>06</td> <td>08</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	09	14	13	08	09	2020-21	2019-20	2018-19	2017-18	2016-17	09	11	10	06	08
2020-21	2019-20	2018-19	2017-18	2016-17																	
09	14	13	08	09																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
09	11	10	06	08																	
1.4.2	<b>Feedback process of the Institution may be classified as follows:</b>																				

**Options:**

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Answer before DVV Verification : C. Feedback collected and analysed

Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website

Remark : clarification input edited as per the documents of feedback provided by HEI.

2.1.1 **Average Enrolment percentage (Average of last five years)**

2.1.1.1. **Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1128	1181	1125	1142	1100

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1251	1366	1125	1142	1100

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

2.1.2 **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
613	568	479	486	481

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
579	520	479	474	481

Remark : Observation accepted, Input edited accordingly.

2.3.3	<p><b>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )</b></p> <p>2.3.3.1. Number of mentors          Answer before DVV Verification : 89          Answer after DVV Verification: 79</p> <p>Remark : clarification input edited as per the document provided by HEI.</p>																				
2.4.3	<p><b>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</b></p> <p>2.4.3.1. <b>Total experience of full-time teachers</b>          Answer before DVV Verification : 1199          Answer after DVV Verification: 1199</p> <p>Remark : Observation accepted, Input eited accordingly.</p>																				
3.1.1	<p><b>Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)</b></p> <p>3.1.1.1. <b>Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)</b>          Answer before DVV Verification:</p> <table border="1" data-bbox="308 1111 1046 1240"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>720000</td> <td>00</td> <td>500000</td> <td>515000</td> <td>100000</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1323 1046 1453"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>7.2000</td> <td>00</td> <td>5.000</td> <td>5.150</td> <td>1.000</td> </tr> </tbody> </table> <p>Remark : clarification input edited as per Total Grants from Government and non-governmental agencies during the last five years (INR in Lakhs).</p>	2020-21	2019-20	2018-19	2017-18	2016-17	720000	00	500000	515000	100000	2020-21	2019-20	2018-19	2017-18	2016-17	7.2000	00	5.000	5.150	1.000
2020-21	2019-20	2018-19	2017-18	2016-17																	
720000	00	500000	515000	100000																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
7.2000	00	5.000	5.150	1.000																	
3.1.2	<p><b>Percentage of teachers recognized as research guides (latest completed academic year)</b></p> <p>3.1.2.1. <b>Number of teachers recognized as research guides</b>          Answer before DVV Verification : 24          Answer after DVV Verification: 23</p>																				
3.1.3	<p><b>Percentage of departments having Research projects funded by government and non government agencies during the last five years</b></p>																				

**3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	02	12	04

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	02	11	04

**3.1.3.2. Number of departments offering academic programmes**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

**3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years****3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years**

Answer before DVV Verification : 62

**during the last five years**

Answer before DVV Verification : 24

Answer after DVV Verification: 23

**3.3.1.2. Number of teachers recognized as guides****3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years****3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	32	28	44	70

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
10	7	4	7	2

**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

09	19	43	32	33
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
09	19	42	32	28

**3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
01	03	08	05	03

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	01	00	00

Remark : Observation accepted, Input edited accordingly.

**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

**3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
04	12	18	19	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	02	04	04

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and**

**academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
106.04	194.01	114.99	101.56	78.66

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
42.11	56.34	53.13	38.20	34.08

Remark : Observation accepted, Input edited accordingly.

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**5.2.1.1. Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	5	4	5	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
14	5	4	7	0

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	4	8	6

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	2	2	5

Remark : Observation accepted, Input edited accordingly.

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	7	8	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	6	5	7	4

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
75	16	28	72	13

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
37	6	25	47	10

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**



6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.573	7.0	1.0	1.17	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.573	7.0	1.0	1.17	00

Remark : clarification input accepted as HEI has not provide Annual audited statements highlighting the grants received by non government bodies.

7.1.2 **The Institution has facilities for alternate sources of energy and energy conservation measures**

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: B. 3 of the above

7.1.4 **Water conservation facilities available in the Institution:**

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: B. 3 of the above

7.1.6 **Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: B. 3 of the above

Remark : Observation accepted, Input edited accordingly.

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p><b>Number of programs offered year-wise for last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>108</td> <td>108</td> <td>107</td> <td>107</td> <td>107</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>29</td> <td>29</td> <td>28</td> <td>28</td> <td>28</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	108	108	107	107	107	2020-21	2019-20	2018-19	2017-18	2016-17	29	29	28	28	28
2020-21	2019-20	2018-19	2017-18	2016-17																	
108	108	107	107	107																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
29	29	28	28	28																	
2.1	<p><b>Number of students year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>2903</td> <td>2868</td> <td>2758</td> <td>2701</td> <td>2695</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>2868</td> <td>2868</td> <td>2758</td> <td>2701</td> <td>2695</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	2903	2868	2758	2701	2695	2020-21	2019-20	2018-19	2017-18	2016-17	2868	2868	2758	2701	2695
2020-21	2019-20	2018-19	2017-18	2016-17																	
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2020-21	2019-20	2018-19	2017-18	2016-17																	
2868	2868	2758	2701	2695																	
2.2	<p><b>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>874</td> <td>735</td> <td>573</td> <td>557</td> <td>579</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>739</td> <td>665</td> <td>573</td> <td>557</td> <td>579</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	874	735	573	557	579	2020-21	2019-20	2018-19	2017-18	2016-17	739	665	573	557	579
2020-21	2019-20	2018-19	2017-18	2016-17																	
874	735	573	557	579																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
739	665	573	557	579																	
2.3	<p><b>Number of outgoing / final year students year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1006</td> <td>891</td> <td>848</td> <td>846</td> <td>771</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	1006	891	848	846	771										
2020-21	2019-20	2018-19	2017-18	2016-17																	
1006	891	848	846	771																	

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
971	1001	924	939	988

3.2

**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
103	100	96	95	97

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
103	93	91	90	92